

Economy and Resources Scrutiny Committee Agenda



**9.30 am Thursday, 4
February 2021
Via Microsoft Teams**

In accordance with Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, this meeting will be held on a virtual basis. Members of the Public can view a live stream of the meeting at: <https://www.darlington.gov.uk/livemeetings> Members of the public wanting to make representations at the meeting can do so by e-mailing shirley.wright@darlington.gov.uk 24 hours before the meeting begins

1. Introductions/Attendance at Meeting
2. Declarations of Interest
3. Minutes –
 - (a) 6 January 2021; and
 - (b) 19 January 2021
(Pages 3 - 12)
4. Business Grants –
Verbal Update
5. Project Position Statement and Capital Programme Monitoring - Quarter 3 –
Report of the Director of Economic Growth and Neighbourhood Services
(Pages 13 - 36)
6. Revenue Budget Monitoring - Quarter 3 –

Report of the Managing Director
(Pages 37 - 60)

7. Work Programme (Pages 61 - 74)
8. SUPPLEMENTARY ITEMS (if any) which in the opinion of the Chair of this Committee are of an urgent nature and can be discussed at this meeting
9. Questions



Luke Swinhoe
Assistant Director Law and Governance

Wednesday, 27 January 2021

Town Hall
Darlington.

Membership

Councillors Bartch, Boddy, Crudass, Durham, Harker, L Hughes, Mrs D Jones, McEwan, Paley, Renton and Tait

If you need this information in a different language or format or you have any other queries on this agenda please contact Shirley Wright, Democratic Manager, Resources Group, during normal office hours 8.30 a.m. to 4.45 p.m. Mondays to Thursdays and 8.30 a.m. to 4.15 p.m. Fridays E-mail: shirley.wright@darlington.gov.uk or telephone 01325 405998

Public Document Pack Agenda Item 3

ECONOMY AND RESOURCES SCRUTINY COMMITTEE

Wednesday, 6 January 2021

PRESENT – Councillors Durham (Chair), Boddy, Crudass, Harker, L Hughes, Mrs D Jones, McEwan, Renton and Tait

APOLOGIES – Councillor Paley

ABSENT – Councillor Bartch

ALSO IN ATTENDANCE – Councillor Marshall

OFFICERS IN ATTENDANCE – Elizabeth Davison (Assistant Director Resources), Mark Ladyman (Assistant Director Economic Growth), Christopher Mains (Towns Fund Programme Manager), Andrew Perkin (Business Growth and Investment Manager) and Shirley Wright (Democratic Manager)

ER9 DECLARATIONS OF INTEREST

There were no declarations of interest reported at the meeting.

ER10 MINUTES

Submitted – The Minutes (previously circulated) of a meeting of this Scrutiny Committee held on 5 November 2020.

RESOLVED – That the Minutes be approved as correct record.

ER11 BUSINESS GRANT SCHEME

The Business Growth and Investment Manager gave an update on the Government's various funding schemes which had been introduced to support local businesses during the Covid-19 pandemic.

It was reported that since 5 November 2020, the Government had announced six different support schemes for businesses and the Council's Business Investment Team and Business Rates Team had been working together to administer those schemes and that, since November 2020, 1,555 grant applications had been processed and 1,133 different grants, totalling £1,587,312 had been paid, which were in addition to the Business Support Grants processed earlier on in the pandemic and brought the total amount of grant payments processed in Darlington to £26,627,312.

The Business Growth and Investment Manager reported that the majority of the grant schemes which had been introduced to date were to assist those businesses with business rates liability and many businesses were not eligible to apply for Government support, however, following the most recent national lockdown on 5 January 2021, a number of additional support measures had been announced by the Government which included one-off top up grants for retail, hospitality and leisure businesses and additional discretionary funds to enable local authorities to support other impacted businesses.

Discussion ensued on the number of businesses which, for a number of reasons, were not eligible to receive any financial support at this point in time and Members discussed the importance of highlighting concerns in relation to this to the Government in order to shape any future funding to support these businesses. It was also requested that quantitative information on the numbers and type of businesses affected be provided to this Scrutiny Committee.

RESOLVED – That the current position be noted.

ER12 TOWNS FUND PROGRESS

The Towns Fund Business Manager gave a update presentation on the current position in relation to the proposed use of the Towns Fund– Forward Funding, following accelerated funding of £1 million which had been received from the Government to fund capital projects that were in line with the Towns Fund.

The presentation covered the individual projects which were included within the overall project, which included improvements to the historic yards, town centre enhanced lighting, town centre WIFI and property acquisition in Northgate and Officers gave an update on the current position and next steps of each of those individual projects.

Reference was also made to the £22.3 million which had been secured through the Town Deal to fund the Town Investment Plan which aimed to drive the sustainable economic regeneration of the town to deliver long term economic and productivity growth; the nine intervention projects within the offer; the detailed project development and business cases which were required for each intervention; and the Town Deal Summary Document which needed to be submitted to the Government within twelve months of agreeing the Heads of Terms.

Discussion ensued on the need for effective engagement with stakeholders to take place on the high-level proposals for changing the various areas within the Town Centre and the need for fluidity to be in place within the development of the business case.

RESOLVED – That the current position be noted.

ER13 GREATER FAVERDALE BURTREE GARDEN VILLAGE - DESIGN CODE

The Director of Economic Growth and Neighbourhood Services submitted a report (previously circulated) requesting that this Scrutiny Committee consider the Greater Faverdale (Burtree/Faverdale Garden Village) – Design Code (also previously circulated) for the Masterplan area of Greater Faverdale.

It was reported that the Design Code, which included ‘good’ and ‘bad’ design practices would ensure a comprehensive quality code which would be used to create developer- led Quality of Place and offer the Council’s development management team a clear assessment tool to be used in the planning process which would enable them to evaluate and appraise objectively forthcoming planning applications where design would be a material consideration.

The submitted report outlined the background to the site, a 178 ha mixed use site, being supported as a Garden Community by the Ministry for Housing Communities and Local Government (MHCLG) in July 2019 and its naming as Burtree Garden Village by the leading Investment Fund developer, a collaboration of Hellens Limited and Homes England.

It was reported that it was unlikely that any planning applications for the site would be forthcoming in the next few months, however the design code would be used to help influence the way this particular development would look and that, as the site would be developed in tranches, it was important that there was some flexibility within the Design Code which might need to change as a result of Governments guidance and direction through design changes themselves in the future.

References were made to the need for all future developments where there was a mix of different developers working on the same site for the housing designs to be in harmony with each other; broadband connectivity to be a feature of any development to ensure a work/life balance and the need to balance affordability of housing with good design.

RESOLVED – That the report be noted and any further comments be submitted to Officers.

ER14 CENTRAL PARK - HYBRID BUSINESS INNOVATION CENTRE

The Director of Economic Growth and Neighbourhood Services submitted a report (previously circulated) together with a draft Cabinet report (also previously circulated) which outlined the plans to develop the Hybrid Business Innovation Centre (HBIC) at Central Park, including undertaking a range of landscaping and remedial works across the area.

It was reported that following the success of Business Central on Central Park, the Council, with the benefit of external funding, was now in a position to create additional business incubation/managed workspace accommodation and serviced plots in readiness for occupation by new companies including Small to Medium Sized Enterprise businesses (SMEs). The HBIC would sit alongside and complement CPI Biologics and Teesside Universities Horizons building and it is hoped would host a nationally significant pharmaceutical, biologics and life science centre.

Following questions by Members, we were advised that the Business Case was predicated on the fact that the Centre could be occupied as soon as possible and that there was a market need for this type of accommodation.

Discussion ensued on whether there were any proposals to clear and make good the whole area of land at Central Park prior to further development and it was suggested that a further report be submitted to a future meeting of this Scrutiny Committee on the proposals for the overall ambition for the development of the whole area of land which would include this.

RESOLVED – That the report be received.

ER15 MEDIUM TERM FINANCIAL PLAN

Submitted – A report (previously circulated) of the Chief Officers Executive requesting this Scrutiny Committee's views on a report which had been considered by Cabinet at its meeting held on 8 December 2020, in relation to the Medium Term Financial Plan (MTFP) 2021/22 to 2024/25, including setting a budget and council tax increase for 2021/22.

The Assistant Director Resources had previously given a briefing to all Members on the background and proposals contained within the MTFP 2021/22 to 2024/25 and had highlighted a number of particular areas within the report and responded to Members' questions.

Members were reminded that the Council had faced significant challenges over the last decade following the economic downturn and reduction in public sector spending and that, although to date, it had been successful in responding to these challenges it was becoming increasingly difficult, particularly in respect of a growing elderly population, pressure in the children's social care sector and the major economic impact of Covid-19 which had a direct impact on the Council's finances this year and would in future years. To date £3.401 million had been committed to the themes with a balance of £0.699 million remaining.

Cabinet's report highlighted the main areas of pressure in relation to this Council's finances and particular reference was made to the significant effect of Covid-19 on those finances ie additional expenditure, loss of income, increase in applications for Council Tax Support and Council Tax and non-domestic rates income losses.

The Assistant Director Resources reported that it had been difficult to predict expenditure and income levels moving forward so best estimates had been used and assumptions made on the impact of Covid-19 on the 2021/22 budget, with an assumption that income and expenditure levels would return to normal from 2022/23 onwards and that no further Government Covid-19 funding would be received.

Reference was also made to the significant consultation exercise which had been undertaken in 2016 following an in-depth review of all services and which had resulted in the agreement of a core offer budget which allowed for a small fund to be allocated to discretionary services and it was reported that this fund had continued in subsequent years with unallocated balances being used to invest in those five areas which held great value to the community and the encouragement of economic growth.

The Assistant Director of Resources reported that taking into account the projected revenue out turn for 2020/21, along with the assessment of required risk balances and the utilisation of balances to fund the projected budget deficit over the four-year period, it would leave a projected general fund balance of £3.504 million by 2024/25, however, this was based on a number of factors ie building around 433 Band D equivalent houses per annum, no significant overspend, assumptions of a cash equivalent position materialising in the settlement and a Council Tax increase, including a three per cent Social care precept of 4.99 per cent so caution was needed.

It was highlighted that the MTFP was only being balanced annually by the use of reserves which was not a sustainable position moving forward as those reserves would eventually be depleted, and Members questioned when the continued use of reserves would need to be addressed. The Assistant Director Resources reported that the outcome of the Fair Funding Review, which had been pushed back for two years now, had been promised for next year and the Council needed to see what the outcome of that was so it had a starting position to know what the future funding was going forward prior to making any big decisions on service provision. It was also highlighted to Members that if the Fair Funding Review didn't happen next year it would be likely that the Government would roll forward all of the grants with inflation which would enable the MTFP to be pushed back another year

In relation to the settlement, the Assistant Director of Resources reported that confirmation had been received that there would be a tranche five of one-off Covid-19 funding in 2021/22 which would help with the identified pressures, however, as the authority was likely to face more expenditure pressures due to the most recent lock down, again, caution was needed, however, the one off funding should cover those pressures identified for next year.

Discussion ensued on the increase in financing costs in 2023/24 and onwards and it was reported that this was due to a previous Council decision to take a Minimum Revenue Provision holiday which was due to end in the 2023/24 financial year; the impact of next year's pay award on the MTFP which had been based on an assumption of 1 per cent and the revenue impact of the proposed increase in the junior swim charges.

RESOLVED – That a further meeting of this Scrutiny Committee be held on 19 January 2021, to formulate a response on behalf of all of this Council's Scrutiny Committees on the MTFP 2021/22 to 2024/25.

ER16 WORK PROGRAMME

The Managing Director submitted a report (previously circulated) requesting that further consideration be given to the work programme of this Scrutiny Committee for the remainder of the Municipal Year 2020/21.

Reference was made to a previous suggestion that the Scrutiny Committee undertake a piece of work on staff well-being and productivity during this current time and it was reported that the bi-annual employee survey which would give a good indications of this was due to be completed and sent to staff at the beginning of February and that any specific areas of concern which might be highlighted could be included within our work programme.

Discussion also ensued on the possibility of a joint piece of work being undertaken with the Children and Young People Scrutiny Committee in relation to youth unemployment as a consequence of Covid-19 and the Chair reported that he would arrange a meeting between himself and the Chair of the Children and Young People Scrutiny Committee and the Mayor to see how this could be taken forward.

RESOLVED – That the report be received.

Public Document Pack

ECONOMY AND RESOURCES SCRUTINY COMMITTEE

Tuesday, 19 January 2021

PRESENT – Councillors Durham (Chair), Boddy, Crudass, Harker, L Hughes, McEwan, Paley, Renton and Tait

APOLOGIES –

ABSENT – Councillors Bartch and Mrs D Jones

ALSO IN ATTENDANCE – Councillors Johnson, Curry and C L B Hughes

OFFICERS IN ATTENDANCE – Elizabeth Davison (Assistant Director Resources) and Shirley Wright (Democratic Manager)

ER17 INTRODUCTIONS/ATTENDANCE AT MEETING

ER18 DECLARATIONS OF INTEREST

There were no declarations of interest reported at the meeting.

ER19 MEDIUM TERM FINANCIAL PLAN - TO CONSIDER A RESPONSE TO CABINET ON THE PLAN TAKING INTO ACCOUNT THE VIEWS OF ALL OF THIS COUNCIL'S SCRUTINY COMMITTEES -

Submitted – The Minutes (previously circulated) of meetings of this Council's Scrutiny Committees which had been held to discuss the proposals contained within the draft Medium-Term Financial Plan (MTFP) for 2021/22 to 2024/25, which were within their remits.

Members noted that the other four Scrutiny Committees had made no comment on the proposed schedule of fees and charges for those services within their individual remits, had supported the Council Tax increase of 1.99 per cent, plus the 3.00 per cent Adult Social Care precept for the next financial year and had supported the Futures Fund continuation into 2024/25.

Each of the Scrutiny Chairs who were present at the meeting, presented and gave commentary on the outcomes of their Scrutiny Committees.

In relation to the Communities and Local Services Scrutiny Committee, the Chair reported that following questions which had been raised at that Scrutiny Committee in relation to additional bins across the Town and the cost of fly tipping and clearance, he had subsequently received further information to advise that a ten per cent increase in bins across the Town would cost £25,000 and be a £15,00 per year service cost and also that the cost of fly tipping clearance in 2019/20 was £292,628.

The Chair of that Scrutiny Committee reported that he would forward the information he had received to all Members of the Council for information and that further information would be sought on the cost of fly tipping clearance in the three financial years previous to 2019/20 to enable a better comparison to be made and on the total

number of fines for fly tipping in 2019/20.

It was reported that the costs associated with fly tipping clearance would already be built into the MTFP.

In relation to the Children and Young People, the Chair outlined the discussion which had taken place at that Scrutiny Committee and reported that the main questions had been in relation to the yearly increase in costs for Children's Services and the reasons for that. She reported that there was an increase in the number of children coming into care and that there were currently 302 children in the care of the Local Authority which was a high number, however, discussions were taking place with other local authorities areas of best practice.

The Economy and Resources Scrutiny Committee referred to the project being undertaken with Leeds City Council and the £1.2 million which was in the budget for that and, following a question by a Member, the Assistant Director Resources reported that she would update Members on the amount of funding which was remaining for that project, however it was all committed funding and was mainly for staffing costs.

There was also a discussion on investing to save and the need to look at how children in care who had been placed outside of the area for appropriate care could be brought back into the area, which would cost money and was recognised in the increase in the budget. Reference was made to two new facilities for children at Red Hall School and Rise Carr which would enable children to come back into the area for education and would reduce the burden of school transport costs

The Scrutiny Committee had also considered the implications of the no increase in spending for voluntary sector youth offending anti-social behaviour and Members were advised that funding would be received from central government in relation to activities for young people and although it was not clear how this would be rolled out in Darlington and there was an indication that the Council would be spending less there would be ways of these needs being met within communities.

In relation to the Adults Scrutiny Committee it was reported that the main area of discussion was in relation to the Reablement Unit and the reduction in funding for that service, however, the Committee were assured that the Unit was providing a good service and that the needs of those adults who required support and assistance would continue to be met.

In relation to the Minutes of this Scrutiny Committee, reference was made to the continued use of reserves to balance the MTFP; the reasons for that and the risk and difficulties faced by the authority because of the delay in the Fair Funding Review and it was reported that reserves were being used, however, due to a number of reasons, including creativity and growth in economic development, it had been possible to roll forward the MTFP for another year without using additional reserves and that at the end of year 4 there would continue to be approximately £3.5 million of usable reserves above the risk level.

Discussion also ensued on the level of charges and the rationale for the background to the decisions not to increase the majority of those charges, mainly due to market

conditions and, following a question at the last meeting of this Scrutiny Committee in relation to the proposal to increase the cost of a junior swim and concessions, the Chair reported that as the overall effect of the proposed increase would only result in an increase in revenue of about £4,000 he would be proposing to recommend to Cabinet not to increase those fees.

Reference was also made to the work being undertaken in relation to climate change and it was highlighted that although there was a lot of work being undertaken, there was limited reference to it within the minutes and the MTFP, as well as limited reference to the Health, wealth and happiness agenda. Officers confirmed that funding for climate change would be included within the MTFP going forward.

Further discussion also took place on the proposals within the MTFP which had been proposed and agreed by Cabinet as a document for consultation; the impact different levels of increase in Council Tax would have on the budget; whether any consultation had previously been undertaken with residents on the proposed increases; and to the need, perhaps in 2021, for Cabinet to re-review its services and what residents expectations and demands from the Council might be.

RESOLVED – That Cabinet be advised that, having considered the proposed Medium-Term Financial Plan 2021/22 to 2024/25 and all of this Council's Scrutiny Committees comments and decisions thereon :-

(a) the majority view of this Scrutiny Committee is to :-

- (i) support the proposed Council Tax increase of 1.99 per cent for the next financial year, plus the three per cent adult social care precept to fund social care for 2021/22;
- (ii) with the exception of the proposed increase in the level of fees for Junior swimming and concessions which this Scrutiny Committee recommends to Cabinet should remain the same, support the proposed fees and charges; and
- (iii) support the continuation of the Futures Fund into 2024/25; and

(b) the minority view of this Scrutiny Committee is to :-

- (i) support the proposed Council Tax increase of 1.99 per cent for the next financial year, plus the three per cent adult social care precept to fund social care for 2021/22, however, in doing so, requests Cabinet to note that this increase of nearly five per cent is necessary as the Council is underfunded in Adult Social Care and not to apply this levy would have an impact on some of the most vulnerable in our community;

This page is intentionally left blank

ECONOMY AND RESOURCES SCRUTINY COMMITTEE 4 February 2021

PROJECT POSITION STATEMENT AND CAPITAL PROGRAMME MONITORING – QUARTER 3 2020/21

SUMMARY REPORT

Purpose of the Report

1. To consider the Project Position Statement and Capital Programme Monitoring – Quarter 3 report.

Summary

2. Attached at **Annex 1** is the Project Position Statement and Capital Programme Monitoring – Quarter 3 report. which is due to be considered by Cabinet at its meeting on 9 February 2021

Recommendation

3. It is recommended that Members consider the Project Position Statement and Capital Programme Monitoring – Quarter 3

Ian Williams
Director of Economic Growth and Neighbourhood Services

Background Papers

No background papers were used in the preparation of this report.

S17 Crime and Disorder	There are no specific crime and disorder implications in this report.
Health and Well Being	There are no issues relating to health and well being which this report needs to address.
Carbon Impact and Climate Change	There are no specific carbon impact issues in this report.
Diversity	The report does not contain any proposals that impact on diversity issues.
Wards Affected	All wards are affected.
Groups Affected	No specific groups are particularly affected.
Budget and Policy Framework	This decision does not represent a change to the budget and policy framework.
Key Decision	The report does not require a key decision.
Urgent Decision	The report does not require an urgent decision.
One Darlington: Perfectly Placed	The subject matter of the report, the Councils financial standing and financial management, is critical to delivery of the SCS, but this report does not contain new proposals.
Efficiency	The report contains updated information regarding efficiency savings contained in the MTFP.
Impact of Looked After Children and Care Leavers	This report has no impact on Looked After Children or Care Leavers

**CABINET
9 FEBRUARY 2021**

ITEM NO.

**PROJECT POSITION STATEMENT & CAPITAL PROGRAMME MONITORING
QUARTER THREE 2020/21**

**Responsible Cabinet Member – Councillor Charles Johnson,
Resources Portfolio**

**Responsible Directors - Paul Wildsmith, Managing Director
Ian Williams, Director of Economic Growth and Neighbourhood Services**

SUMMARY REPORT

Purpose of the Report

1. This report provides:
 - (a) A summary of the latest Capital resource and commitment position, to inform monitoring of the affordability and funding of the Council's capital programme.
 - (b) An update on the current status of all construction projects currently being undertaken by the Council
2. It also seeks approval for a number of changes to the programme.

Summary

3. The projected outturn of the current Capital Programme is £261.789m against an approved programme of £262.014m. The investment is delivering a wide range of improvements to the Council's assets and more critically, to Council services. Refurbishment of council homes, improved learning environments in schools, better traffic flows and opportunities for sustainable travel have been achieved and are detailed within the report. The programme, including commitments, remains affordable within the Medium Term Financial Plan (MTFP) for 2020/21 – 2023/24.
4. The Council has a substantial annual construction programme of work. The current project position statement (PPS) shows there are 40 live projects currently being managed by the Council with an overall projected outturn value of £127.405m. The majority of projects are running to time, cost and quality expectations with no foreseeable issues.
5. The projects are managed either by the Council's in-house management team, a Framework Partner or by Consultants sourced via an open/OJEU tender process.

Recommendations

6. It is recommended that Cabinet:
- (a) Note the attached status position on construction projects.
 - (b) Note projected capital expenditure and resources.
 - (c) Approve the adjustments to resources as detailed in paragraph 22.

Reasons

7. The recommendations are supported by the following reasons: -
- (a) To inform Cabinet of the current status of construction projects.
 - (b) To make Cabinet aware of the latest financial position of the Council.
 - (c) To maintain effective management of resources.

Paul Wildsmith
Managing Director

Ian Williams
Director of Economic Growth and
Neighbourhood Services

Background Papers

- (i) Capital Medium Term Financial Plan 2020/21 – 2023/24
- (ii) Project Position Statement November 2020

Brian Robson : Extension 6608
Claire Hayes : Extension 5404

S17 Crime and Disorder	This report has no implications for crime and disorder.
Health and Well Being	There are no issues relating to health and wellbeing which this report needs to address.
Carbon Impact and Climate Change	There are no carbon impact implications in this report
Diversity	There are no specific implications for diversity
Wards Affected	All wards are affected.
Groups Affected	The proposals do not affect any particular groups within the community
Budget and Policy Framework	This report does not represent a change to the budget and policy framework.
Key Decision	The report does not represent a key decision
Urgent Decision	For the purpose of the 'call-in' procedure this does not represent an urgent matter.
One Darlington: Perfectly Placed	The Capital Programme referred to in the report supports delivery of the Sustainable Community strategy through appropriate deployment of the Council's resources
Efficiency	The recommendations support the effective and efficient use of resources.
Impact on Looked After Children and Care Leavers	This report has no impact on Looked After Children or Care Leavers

MAIN REPORT

Information and Analysis

2020/21 Capital Spend and Resources

Information and Analysis

8. **Appendix 1** is a summary of all of the live construction projects and provides an overview on numbers, client responsibility, details of projected spend against budget and projected completion dates.
9. **Appendix 2** is for information and lists all live construction projects and provides details on numbers, type and details of the key individuals responsible for the delivery of the projects. It also provides a statement on the current status position on each project, details of actions being taken, where required and any current issues
10. **Appendix 3** summarises the Council's capital commitments which are yet to be financed and also shows how it is intended for them to be financed. The total value of commitments, including available resources brought forward from previous years and 2020-21 schemes previously released by Cabinet, is £163.276m.
11. **Appendix 4** shows the Council's projected capital receipts and how they are going to be utilised to help finance the capital programme over the life of the MTFP.

Project Position Statement

12. Project management procedures require the production by project managers of a Project Position Statement (PPS) for all projects over £75,000. This report brings together the pertinent data from the current PPS with financial information from the Financial Management System (FMS) and approvals by Cabinet.
13. The Project Position Statement (Appendix 1) details the current live construction projects, up to the end of November 2020, by delivery area, and provides details on numbers, the current status position on each project with regards to budget and completion and any comments on current issues. The statement excludes any completed projects or those on hold.
14. The overview of live construction projects is as follows:

	Projects	Current Approved Budget £ / p	Projected Outturn £ / p	Variance %	Variance (Value) £ / p
Economic Growth & Neighbourhood Services	39	123,769,570	123,250,716	(0.4)	(518,854)
People	1	4,154,656	4,154,656	0.0	0
TOTAL	40	127,924,226	127,405,372	(0.4)	(518,854)




15. The table shown above includes a column for current approved budget. In certain cases this budget figure may be different from the original approved budget. This could be as a result of variances identified during construction or other variables not known at the initiation stage. The original budget and all subsequent changes have been reported to and approved by Cabinet.
16. **The live projects are at the following stages:**

Department	Brief	CP1	CP2	CP3	CP4	CP5	Total
Economic Growth & Neighbourhood Services	0	16	2	11	9	0	38
People	0	0	0	2	0	0	2
TOTAL	0	16	2	13	9	0	40

- (a) **Control Point 1 (CP1) – Start Up:** is used to define the position of a project at its conception stage.
- (b) **Control Point 2 (CP2) – Initiate:** defines a project at feasibility stage and will likely include a desktop assessment of a project and the use of informed estimates.
- (c) **Control Point 3 (CP3) – Define:** the point that the project is progressed to RIBA Stage F, i.e. detailed design.

- (d) **Control Point 4 (CP4) – Construction Phase:** is the stage at which work begins on the project, i.e. for a construction project on site through to build completion.
- (e) **Control Point 5 (CP5) – Evaluate:** is the stage post completion of the project at which time the project is reviewed and lessons learned are discussed in order that they can be taken to the next or similar projects.

17. The status on live projects is as follows:

Department			
Economic Growth & Neighbourhood Services & Resources	1	37	0
People	0	2	0
TOTAL	1	39	0

- (a) Star and triangle symbols are used to identify projects that have variances which are:-
- (i) More than £5,000, if the variance is also more than 5% of the approved budget for the project, or
 - (ii) More than £50,000 regardless of the percentage variance.
- (b) Projects that are within these margins are symbolised with circles.
- (c) In addition to cost, the same symbols are used to indicate similar levels of variances in time and quality/outputs/outcomes.

18. Current projects with the triangle symbol are as follows:-

Project	Reason for Variance	Action
Ingenium Park	The drainage works for the scheme have had to be delayed due to the working restrictions we have around the Great Crested Newts. The window for undertaking the drainage works is only between November-February, and has therefore delayed the completion of the overall scheme	The drainage works will go out to tender in September for a November start on site

Reconciliation of Project Position Statement to Capital Programme

19. The table shown below reconciles the differences between the Capital Programme (CP) and the Project Position Statement (PPS). Differences occur because the Project Position Statement includes all construction projects over £75,000 in value funded from Capital and Revenue sources. Spending within the Capital

Programme is not always of a construction nature, can be of any value and excludes Revenue funded schemes.

	Value £m
Live Projects from Project Position	127.405
Schemes closed or on hold within CP but awaiting PPS post project review.	22.748
Annualised Schemes excluded from PPS - Housing Repairs & Maintenance	0.360
Annualised Schemes excluded from PPS - Highways Maintenance	15.985
Annualised Schemes excluded from PPS - Children's Services School Maintenance	0.000
Non Construction excluded from PPS	15.071
Capital Investment Fund excluded from PPS	39.713
Projects under £75k are excluded from PPS reporting.	1.818
Schemes Included with PPS & CM Reporting	(1.444)
Capital schemes not yet integrated into PPS reporting.	12.457
Funding not yet allocated	27.676
Capital Programme	261.789

20. The table below shows the split of the approved capital programme of £262.014m, between the different service areas and also the various categories of spend. When compared to the table above it shows that there is a projected £0.225m underspend on the approved capital programme.

	Construction				Non construction	Capital investment fund	Housing New Build not yet allocated	Total
	Live Schemes 75k & Over	Annualised Schemes	Completed Schemes awaiting review	Live Schemes under 75k				
Area	£m	£m	£m	£m	£m	£m	£m	£m
Housing	20.491	0.360	6.801	0.151	0.392	0.000	26.930	55.125
Economic Growth	87.106	0.000	11.623	0.610	10.837	39.713	0.907	150.796
Highways/Transport	6.953	15.985	4.136	0.849	0.025	0.000	0.000	27.948
Leisure & Culture	19.607	0.000	0.000	0.140	0.160	0.000	0.000	19.907
Education	4.155	0.000	0.358	0.068	0.052	0.000	0.000	4.634
Adult Social Care	0.000	0.000	0.000	0.000	0.993	0.000	0.000	0.993
Other	0.000	0.000	0.000	0.000	2.611	0.000	0.000	2.611
Total	138.313	16.345	22.918	1.818	15.071	39.713	27.836	262.014

Capital Programme

21. Paragraph 22 shows the movements in the Capital Programme since the approval of the 2020/21 Capital MTFP, some of which have not yet been approved by Members.

22. Adjustment to resources requested by departments:

Virements

Department	Scheme	Value £	Reason for adjustment	Resource type adjusted
Neighbourhood Services Economic Growth & Resources	Business Central 2	£60,000	Virement from Advanced Design Fees to funds expenditure in Business Central 2 as agreed at Cabinet	Nil Effect
Neighbourhood Services Economic Growth & Resources	Advanced Design fees	(£60,000)	Virement from Advanced Design Fees to funds expenditure in Business Central 2 as agreed at Cabinet	Nil Effect
Neighbourhood Services Economic Growth & Resources	Business Central 2	£250,000	Virement from Indigenous Growth Fund to fund spend in Business Central 2 as previously agreed.	Nil Effect
Neighbourhood Services Economic Growth & Resources	Indigenous Growth Fund	(£250,000)	Virement from Indigenous Growth Fund to fund spend in Business Central 2 as previously agreed.	Nil Effect
TOTAL		£0		

Adjustments needing approval release

Department	Scheme	Value £	Reason for adjustment	Resource type adjusted
Neighbourhood Services Economic Growth & Resources	Hurworth Play Park Surfacing Works	£5,460	S106 Yovik Homes 13/01001 - Open Space	S106
TOTAL		£5,460		

Outcome of Consultation

23. There has been no consultation in the preparation of this report.

This page is intentionally left blank

Capital Project Position Statement

Appendix 1

Nov-20

Ref No	Title	Client	Approved Budget	Outurn Forecast	Planned Completion	Actual Completion	Comment
23	Civic Theatre Refurbishment & Theatre Hullaballoon	Economic Growth & Neighbourhood Services	£16,069,000	£16,069,000	06-Nov-17	06-Nov-17	Works complete. In defect period. Activity plan elements are still being delivered up to March 2021, working to current approved budget.
25	West Cemetry Development	Economic Growth & Neighbourhood Services	£5,012,000	£4,900,000	31-Mar-22		<p>Cabinet agreed the £4.9m budget on the 08/10/19. CP1 agreed on 30/10/19. CP2 agreed on 03/04/20 Planning agreed on 09/03/20 with 17 conditions, additional items where agree within the planning meeting that are to be costed out as additional funding will be needed to fund these.</p> <p>Facultatieve Technologies – Cremator supplier appointment in January 2020 at £819,739.00.</p> <p>The Chapel new build and existing Crematorium refurbishment start on site has been moved back to April 2021 due to current Covid circumstances. The Chapel will start in April 21 until March 22, the enabling works for the new cremators will start in April 21 until June 21. The 2 new cremators and associated equipment will be installed between July 21 and January 22, then the existing crematorium refurbishment works will be undertaken between January and March 2022.</p> <p>The construction tender is due back to the project board on Friday 11th December. CP3 documentation is currently being drafted and will be issued to the Client once the construction tender is agreed.</p>
26	Dolphin Centre Soft Play / Bowling Alley	Economic Growth & Neighbourhood Services	£1,784,687	£1,784,687	15-Jan-21		Bowling Alley likey completion 24th December. Soft Play fitout and completion of Café after welfare demob 2nd week of January.
27	Railway Heritage Quarter	Economic Growth & Neighbourhood Services	£19,790,000	£19,790,000	30-Sep-24		Space Architects have been appointed via Willmott Dixon to undertake the design for the RHQ. Various workshops will commence in order to take the design forward. Stage 3 submission is due on 18th Dec 2020. Pre planning consultation to commence Jan 2020.
28	Crown Street Library Refurbishment	Economic Growth & Neighbourhood Services	£2,910,436	£2,910,436	30-Jun-22		Delays in tendering process due to resources issues have pushed return date into new year likely 22nd Jan
174	RedHall SEND	People	£1,637,998	£1,637,998	08-Mar-21		<p>CP2 forms approved 29/07/19</p> <p>Planning consent approved with conditions on 04/03/20 (5/8 complete)</p> <p>Building regs approved with conditions</p> <p>Tender cost (£1,181,135.80) for the SEND new build, carpark alterations, internal refurbishment of the ICT room and staff toilets agreed.</p> <p>3m social distancing prelims allowance has been added into the overall budget (£50k) as a contingency which has increased the overspend to £65k. Education approved the team to proceed while additional funds were being agreed. Cabinet approved the additional funds on 14/07/20.</p> <p>Construction programme June 2020 – February 2021 (3m provision has been added in for social distancing taking us until May 2021) ICT and toilet refurbishment works was completed over the summer holidays 2020.</p> <p>Construction phase H&S plan has been agreed on 04/06/20.</p> <p>Pre start meeting complete 19/05/20</p> <p>Monthly site progress meeting taking place every 4 weeks via team's Client in attendance and reports back to the end user and Education Project Board.</p> <p>CP3 V2 forms approved 23/07/20.</p>

Capital Project Position Statement

Nov-20

Appendix 1

Ref No	Title	Client	Approved Budget	Outurn Forecast	Planned Completion	Actual Completion	Comment
175	Rise Carr SEND	People	£2,516,658	£2,516,658	01-Sep-21		<p>CP2 forms approved 29/07/19</p> <p>Planning and Listed building consent approved with conditions on 27/01/20</p> <p>Building regs approved with conditions on 27/04/20</p> <p>Listed building consent received for the window replacement on 14/05/20.</p> <p>Tender cost V6 for the SEND new build, internal refurbishment, full window replacement, emergency roofing replacement and structural sports hall repairs, has now been agreed and Cabinet approved the additional funds on the 14/07/20.</p> <p>Construction phase H&S plan has been agreed on 10/08/20.</p> <p>Start on site Monday 17th August until 31st August 2021. (12w had been added to the construction programme to adhere to social distancing during construction) Window replacement, sport hall (Jan 2021) repairs and internal remodel and small extension programmed in for Summer 2021.</p> <p>Pre start meeting complete 30/07/20.</p> <p>Monthly site progress meeting taking place every 4 weeks via team's Client in attendance and reports back to the end user and Education Project Board.</p> <p>CP3 forms approved 11/08/20.</p> <p>Eurban pre-site and slab checks done and approved on 04/12/20.</p> <p>Frame due into the UK on or before 18/12/20</p>
226	Ingenium Parc Masterplan + Infrastructure	Economic Growth & Neighbourhood Services	£5,687,756	£5,687,756	30-Mar-21		<p>Complete – McMullen Road Roundabout, Salters Lane Cycle Route, Cummins Car Park, Phase 1 Ecological mitigation: Ponds & hibernacula. Spine Road. One of the final elements of the spine road work for will be to lay service ducts underneath the road crossings (entrances to Cummins and the hammerhead at the bottom of the spine road) so that utilities can be connected into site. All works will be complete by end March 2020. Ecological Mitigation Phase 2 delayed due to bad weather(wet weather and water logging) completion date (May2020) unaffected as original programme included a 12 week site break ahead of optimum seeding time in May). Utilities, Routes and connection costs have now been agreed with all suppliers likely utility demand assessed by an M&E consultant and presented in the site utility strategy. SuDS and drainage. The design for the SuDS basin and surface water connections was more complex than initially thought and required an external consultant to brought in to complete the design and liaise with NWL and The LLFA. A condition discharge application was submitted 9th Dec. The delay with the design and the complexity of the scheme has meant there would be too much risk to ask contractors to price and deliver the works in the available time. The works are constrained to the Great Crested Newt hibernation period of Nov-end Feb. The revised surface water route will involve a complex dig additionally constrained by very limited access, ditches, underground stats, overhead HV lines and a small working area between permanent bodies of water within a nature reserve. In order to plan and carry out these works safely within these constraints the decision was taken to re-programme the procurement until July 2020. This will ensure we can approach the market with a comprehensive brief and design and make a start on 1st November when the ecological window reopens. Currently reviewing budget against outturn cost as a result of additional works post contract commencement.</p>
228	Feethams House	Economic Growth & Neighbourhood Services	£8,500,000	£8,460,880	29-Apr-20	15-May-20	Project complete and handed over. Fit out design of top floor for Deep Ocean underway.
231	Faverdale Project Development	Economic Growth & Neighbourhood Services	£440,000	£440,000	30-Sep-20		This work is feasibility on development options. Stage 1 Feasibility is complete, discussions ongoing with developer and whether DBC progress with Stage 2 or transfers to Developer.

Capital Project Position Statement

Appendix 1

Nov-20

Ref No	Title	Client	Approved Budget	Outurn Forecast	Planned Completion	Actual Completion	Comment
232	Darlington Station	Economic Growth & Neighbourhood Services	£25,000,000	£25,000,000	20-Dec-24		Eastern Gateway: Willmott Dixon appointed to design through to end of RIBA4. Stage 3 will be fully underway once agreement over red line boundaries and MSCP/station scope, scale and location are agreed. CPO: Process begun,. Next stage subject to agreement of above design. Western Gateway: Initial highways design being consulted upon.
233	Hybrid Innovation Centre	Economic Growth & Neighbourhood Services	£8,317,857.00	£8,007,857.00	30-Jun-22		Willmott Dixon presently appointed via SCAPE to undertake design up to Stage 3. SI works ongong. Stage 3 submission received 22nd May 2020. Presently being reviewed.
234	Demolition at Union Street	Economic Growth & Neighbourhood Services	£160,000	£160,000	14-Dec-20		Extra budget costs have been attributed to; Rat removal and extra asbestos removal and an extension to the bat license had to be sought (£45,000)
235	Demolition of Newstead Farm and Ivy House	Economic Growth & Neighbourhood Services	£71,000	£71,000			Extra budget will be necessary to remove fly tipping regularly occurring along Snipe Lane
236	Clarks and Buckton's Yards improvements	Economic Growth & Neighbourhood Services	£350,000	£350,000			Concept design agreed, working towards listed building consent, consultations with owner/occupiers ongoing
317	Dophin Centre Refurbishment	Economic Growth & Neighbourhood Services	£2,850,000	£2,850,000	05-May-16	30-Apr-16	Works complete CP5 to complete.
451	East Haven Housing	Economic Growth & Neighbourhood Services	£5,402,952	£5,402,952	31-Mar-22		Design progressing. Access arrangements confirmed.
454	Fenby Avenue Housing - Phase II	Economic Growth & Neighbourhood Services	£2,155,000	£2,110,936	23-Sep-20		Complete
459	Roof Replacement Programme	Economic Growth & Neighbourhood Services	£700,000.00	£700,000.00	31-Dec-20		Works started on site 5/5/19, works planned to be completed on 31/03/2020

Capital Project Position Statement

Appendix 1

Nov-20

Ref No	Title	Client	Approved Budget	Outurn Forecast	Planned Completion	Actual Completion	Comment
460	External Wall Repair Programme Housing	Economic Growth & Neighbourhood Services	£300,000	£300,000	31-Mar-20	31-Dec-20	Works started on site 5/5/19, works planned to be completed on 31/03/2020
461	Allington Way - Phase 3	Economic Growth & Neighbourhood Services	£8,638,250	£8,624,580	20-Dec-21		Works recommenced on site
462	Skinnergate Re-development Housing	Economic Growth & Neighbourhood Services	tbc	tbc	31-Mar-22		Proposed site layout developed. Preparing planning application, but delays arising due to the potential requirement of having to retain an annexed non-listed building and Historic England not engaging in site visits due to Covid19 for 6 months. Site visit with EH took place 22 Sept and the planning application is to follow shortly, subject to DBC meeting further HE requirements.
463	Hundreds Lane area-structural repairs	Economic Growth & Neighbourhood Services	£400,000	£400,000	31-Mar-21		Structrual repairs Identified to properties in this area, works to start on Byron and Shelley road
465	Central Heating Programme 2020/21	Economic Growth & Neighbourhood Services	£950,000	£950,000	31-Mar-21		Works have been delayed due to Covid 19, the works will start as soon as the government restrictions are eased.
466	Roof Replacement Programme 2020/21	Economic Growth & Neighbourhood Services	£500,000	£500,000	31-Mar-21		Works have been delayed due to Covid 19, the works will start as soon as the government restrictions are eased.
467	External Wall Repair Programme 2020/21	Economic Growth & Neighbourhood Services	£216,000	£216,000	31-Mar-21		Works have been delayed due to Covid 19, the works will start as soon as the government restrictions are eased.
468	Replacement Door Programme 2020/21	Economic Growth & Neighbourhood Services	£350,000	£350,000	31-Mar-21		Works have been delayed due to Covid 19, the works will start as soon as the government restrictions are eased.
470	Hundreds Lane area-structural repairs 2020/21	Economic Growth & Neighbourhood Services	£280,000	£280,000	31-Mar-21		Works have been delayed due to Covid 19, the works will start as soon as the government restrictions are eased.

Capital Project Position Statement

Appendix 1

Nov-20

Ref No	Title	Client	Approved Budget	Outurn Forecast	Planned Completion	Actual Completion	Comment
471	Communal Flat entrance door and door entry replacement	Economic Growth & Neighbourhood Services	£170,000	£170,000	31-Mar-21		Works have been delayed due to Covid 19, the works will start as soon as the government restrictions are eased.
626	Feethams Crossing	Economic Growth & Neighbourhood Services	£266,167	£266,167	31-Mar-20	26-Jun-20	Scheme complete. Awaiting snagging
628	Haughton Road/Tornado Way	Economic Growth & Neighbourhood Services	£1,539,433	£1,539,433	31-Mar-20	07-Sep-20	Scheme to include VRS on Arnold bridge + extra surfacing on Haughton Road. Scheme complete awaiting final costs.
631	Rotary Way cycleway	Economic Growth & Neighbourhood Services	£320,000	£320,000	31-Mar-20	31-Mar-20	Scheme complete. Awaiting final costs.
633	McMullen Road Roundabout	Economic Growth & Neighbourhood Services	£1,287,000	£1,287,000	31-Mar-20	30-Sep-20	Complete. Awaiting snagging on roundabout.
634	Yarm Road/Lingfield Way junction	Economic Growth & Neighbourhood Services	£1,043,000	£1,043,000	31-Mar-20	25-Sep-20	Surfacing complete. Traffic signals installed 3 August, 2020
636	S & D Trackbed	Economic Growth & Neighbourhood Services	£237,033	£237,033	31-Mar-21		Planning approval was received on 20th August 2019. Brambledown Landscaping currently on site.
637	Allington Way Cycle Route	Economic Growth & Neighbourhood Services	£273,000	£273,000	31-Mar-20		Substantially complete. Landscaping and snagging required, weather permitting.
638	Abbots Yard Car Park	Economic Growth & Neighbourhood Services	£143,000	£143,000	31-Mar-21		Reopening 14 August 2020.

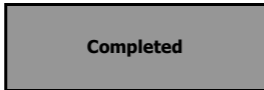
Capital Project Position Statement

Appendix 1

Nov-20

Ref No	Title	Client	Approved Budget	Outurn Forecast	Planned Completion	Actual Completion	Comment
639	Victoria Road Access to Station	Economic Growth & Neighbourhood Services	£1,025,000	£1,025,000	30-Jun-21		Signed offer letter received from TVCA. Recommenced on site 3 August 2020.
640	A68 Woodland Road	Economic Growth & Neighbourhood Services	£460,000	£460,000	31-Mar-22		Scheduled for 2021/22
641	Walking/Cycling Route Ingenium Parc	Economic Growth & Neighbourhood Services	£171,000	£171,000	31-Mar-20		Substantially complete. Awaiting snagging.
			127,924,226	127,405,372			

Capital Project Position Statement



L = Live; C = Complete; H = On Hold

Project Ref Number	Project Title	Stage				Status Symbol ● = Triangle ○ = Circle ★ = Star	Project Status	Client Department	Delivery Department	Internal Project Sponsor	Internal Project Manager	Cost Centre	Original Project Budget (CP1)	Initial Approved Budget	Increase to Initial Approved Budget	Current Approved Project Budget	Project Expected Out Turn Cost	Variance (%)	Variance (Value)	Original Planned Project Completion Date (CP1)	Revised Approved Project Completion Date	Approved Project Completion Date / Actual	Schedule Variation (Days)	Risk Log Used	CDM Notifiable Project	Principal Designer	Progress Report			Contracts In Place (Please provide information on the contracts that are in place as part of the Project)	Contract Type / Form	Contract With	Contract Value
		CP1 Start	CP2	Initiate CP3 Define	Close CP4																						Progress / Plan / Schedule	Budget	Issues				
23	Civic Theatre Refurbishment & Theatre Hullaballoon					●	L	Economic Growth	Economic Growth	Ian Thompson	Brian Robson	LO115	£50,000	£50,000		£16,069,000	£16,069,000	0	0	01-Aug-13	06-Nov-17	06-Nov-17	0	Yes	Yes	Todd Milburn	Works complete. In defect period. Activity plan elements are still being delivered up to March 2021, working to current approved budget.			SCAPE	NEC3	Willmott Dixon	£12,885,288
25	West Cemetery Development					●	L	Economic Growth & Neighbourhood Services	Economic Growth	Ian Thompson	Brian Robson	R0154	£4,500,000	£4,900,000		£5,012,000	£4,900,000	-2.2%	-£112,000	31-Mar-21	31-Mar-22	31-Mar-22	0	Yes	Yes	Todd Milburn	Cabinet agreed the £4.9m budget on the 08/10/19. CP1 agreed on 30/10/19 CP2 agreed on 03/04/20 Planning agreed on 09/03/20 with 17 conditions, additional items where agree within the planning meeting that are to be costed out as additional funding will be needed to fund these. Facultative Technologies – Cremator supplier appointment in January 2020 at £819,739.00. The Chapel new build and existing Crematorium refurbishment start on site has been moved back to April 2021 due to current Covid circumstances. The Chapel will start in April 21 until March 22, the opening works for the new Bowling Alley likely completion 24th December. Soft Play fitout and completion of Café after welfare demob 2nd week of January.	The additional works that were added to the project during the planning stage, have been estimated at £250k and the Client is currently trying to secure additional funding to cover these. The pre tender estimate was received on 31/07/20 from Align, using this figure we are currently £958,741 over budget. Given this and the extra time we now have as the works are not starting until April 2021, we agreed to go out to tender mid-October but to extend the return period to 8 weeks. This will allow the subcontractors time to supply an accurate cost and factor in any potential delays caused by the second government lockdown. The Project Board are due to meet on 14th December to assess the tender and if necessary look at value engineering options that are to be explored in the New Year.	The extension of the existing cemetery wall and additional line of fencing are to be priced up and carried out during March 2021. These items need to be completed prior to the Chapel opening in 2022, but it was agreed that they would be brought forward to provide additional screening for the residents from the construction works. An additional planning application detailing the new and future burial areas will be submitted in December with a view to having the approval in place prior to starting on site and to fall in line with March 2021 planning committee if applicable. The Design team are currently working with the Environmental Agency and Northumbria Water to obtain as much pre planning advice before making their final submission by the 18th December. The pre planning commencement drainage remedial works within the	Align – Architect Rose Project Management – Specialist Crematoria, Cemeteries and Consultancy Todd Milburn – Principal Designer Facultative Technologies – Cremator supplier Obitus – Audio and visual provider Treske – Specialist furniture provider	JCT	Building Services	
26	Dolphin Centre Soft Play / Bowling Alley					●	L	Economic Growth & Neighbourhood Services	Economic Growth	Ian Thompson	Richard Storey	D0174	£1,700,000	£1,600,000		£1,784,687	£1,784,687	0	0	27-Nov-20	15-Jan-21	15-Jan-21	49	YES	YES	Mike Brown	On revised budget	Covid working restrictions could hinder works progress.	In house delivery	spirit of JCT	In House - No Contract	£1,731,721	
27	Railway Heritage Quarter					●	L	Economic Growth & Neighbourhood Services	Economic Growth	Ian Thompson	Brian Robson	R0155	£210,000	£20,000,000		£19,790,000	£19,790,000	0	0	30-Sep-24		30-Sep-24	0	Yes	Yes	TBC	Space Architects have been appointed via Willmott Dixon to undertake the design for the RHQ. Various workshops will commence in order to take the design forward. Stage 3 submission is due on 18th Dec 2020. Pre planning consultation to commence Jan 2021			Scape		Willmott Dixon	
28	Crown Street Library Refurbishment					●	L	Economic Growth & Neighbourhood Services	Economic Growth	Ian Thompson	Richard Storey	L0148		£2,910,436		£2,910,436	£2,910,436	0	0	01-Dec-20	01-Jun-21	30-Jun-22	394	Yes	Yes	Mike Brown	Delays in tendering process due to resources issues have pushed return date into new year likely 22nd Jan	Skylight repair estimates have risen but within design risk allowance	Skylight estimate costs have risen. Procurement process taking longer than expected.	Consultants - M&E Design.	Standard T&C.	DTA	
174	Red Hall SEND					●	L	People	People	Tony Murphy	Rebecca Robson	E1888	£1,538,074	£1,572,289		£1,637,998	£1,637,998	0	0	01-Sep-20	01-May-21	08-Mar-21	-54	Yes	Yes	Mike Brown	CP2 forms approved 29/07/19 Planning consent approved with conditions on 04/03/20 (5/8 complete) Building regs approved with conditions Tender cost (£1,181,135.80) for the SEND new build, carpark alterations, internal refurbishment of the ICT room and staff toilets agreed. 3m social distancing prelims allowance has been added into the overall budget (£50k) as a contingency which has increased the overspend to £65k. Education approved the team to proceed while additional funds were being agreed. Cabinet approved the additional funds on 14/07/20. Construction programme June 2020 – February 2021 (3m provision has been added in for social distancing taking us until May 2021) ICT and toilet	Overall Cabinet approved costs - £1,637,997.98 SEND Capital approved 10/9/20 - £350,000 Basic Need Capital approved 10/9/20 £1,222,298 Basic Need Capital approved 14/7/20 £65,708.98	Location of the additional car parking is needed to be submitted to the planners before we get up to DPC Level (late August). The proposed carpark layout is still to be finalised and will need prior approval with the Client and End User before being submitted to planning. This items has been highlighted on the ICA log since 02/03/20 and despite being chased regularly is still outstanding as of 17/8/20. Discussion/update needed from the Design Team regarding the potential delay and additional cost for the groundworks over the existing gas pipe. 5 day delay currently being reported in relation to the groundworks, drainage is in hand and BHG are looking at the levels, update to be provided at the next site meeting on 18/08/20.	DLO Delivery	DBC standard T&C	Internal - Building Services	£1,181,136

Project Ref Number	Project Title	Stage				Status Symbol ● = Triangle ○ = Circle ★ = Star	Project Status	Client Department	Delivery Department	Internal Project Sponsor	Internal Project Manager	Cost Centre	Original Project Budget (CP1)	Initial Approved Budget	Increase to Initial Approved Budget	Current Approved Project Budget	Project Expected Out Turn Cost	Variance (%)	Variance (Value)	Original Planned Project Completion Date (CP1)	Revised Project Completion Date	Approved Project Completion Date / Actual Completion Date	Schedule Variation (GWS)	Risk Log Used	CDM Notifiable Project	Principal Designer	Progress Report			Contracts In Place (Please provide information on the contracts that are in place as part of the Project)	Contract Type / Form	Contract With	Contract Value
		CP1 Start	CP2	Initiate CP3 Define	Construct CP4																						Evaluate	Progress / Plan / Schedule	Budget				
175	Rise Carr SEND					●	L	People	People	Tony Murphy	Rebecca Robson	E1889	£1,559,665	£1,526,920		£2,516,658	£2,516,658	0	0	01-Sep-20	01-Sep-21	01-Sep-21	0	Yes	Yes	Mark McIntosh	CP2 forms approved 29/07/19 Planning and Listed building consent approved with conditions on 27/01/20 Building regs approved with conditions on 27/04/20 Listed building consent received for the window replacement on 14/05/20. Tender cost V6 for the SEND new build, internal refurbishment, full window replacement, emergency roofing replacement and structural sports hall repairs, has now been agreed and Cabinet approved the additional funds on the 14/07/20. Construction phase H&S plan has been agreed on 10/08/20. Start on site Monday 17th August until 31st August 2021. (12w had been added to the construction programme to adhere to social distancing during construction) Window replacement, sport hall (see 2021) repairs and internal Complete - McMullen Road Roundabout, Salters Lane Cycle Route, Cummins Car Park, Phase 1 Ecological mitigation: Ponds & hibernacula. Spine Road. One of the final elements of the spine road work for will be to lay service ducts underneath the road crossings (entrances to Cummins and the hammerhead at the bottom of the spine road) so that utilities can be connected into site. All works will be complete by end March 2020. Ecological Mitigation Phase 2 delayed due to bad weather (wet weather and water logging) completion date (May2020) unaffected as original programme included a 12 week site break ahead of optimum seeding time in May). Utilities, Routes and connection costs have now been agreed with all suppliers likely utility demand assessed by an MBE consultant and proposed in	Overall Cabinet approved costs - £2,516,658.00 (This is made up of all the figures below): SEND Capital approved 10/9/20 - £350,000 Basic Need Capital approved 10/9/20 £1,176,920 SEND Capital approved 14/7/20 - £148,837 Basic Need Capital approved 14/7/20 £840,811	The contractor is currently projecting a 20 day delay, due to discrepancies on the drawings and inclement weather. The delay has been accepted by the project team and the timer frame supplier Eurban. Due to the Christmas break Eurban are now not starting their work until 04/01/21 pushing our overall handover date back from 02/07/21 to 13/08/21. This difference is greater than 20 days being recorded as the Christmas shut down (10days) has been factored in also. The Client and School are aware of this delay and the construction manager has circulated an updated overall programme (Rev K) which now includes all the works under this contract. Thankfully due to a lot of hard work from the construction team we have been able to mitigate future delays imposed on the project due to the EU regulations changing from the 01/01/21. This change was not initially	Perfect Circle for the Design Team DLO for the Contractor	JCT	Internal - Building Services	£1,965,044
226	Ingenium Parc Masterplan + Infrastructure					◆	L	Economic Growth & Neighbourhood Services	Economic Growth	Dave Winstanley	Joanne Wood	R0130	£2,403,100	£611,500		£5,687,756	£5,687,756	0	0	31-Aug-18	30-Mar-21	30-Mar-21	0	Yes	Yes	Noel Walecki/ Kevin Snaith	Nov 2019: Approved budget increased by £37,044.30 to £5.68m due to additional costs of McMullen Road Roundabout and Salters Lane Cycle route. Spend managed by Highways and additional funding sourced from underspend on overall NPIF programme. Currently projecting to be on budget with all outstanding work provided for (including contingencies). Estimates have been requested from DBC Highways for an extension to the Spine Road to provide access to Phase 2 plot.	Spine Road. Value £961,551, DBC Highways, Term Contract Phase 2 Ecological mitigation: Planting & seeding - delayed due to bad weather and waterlogging. To restart 6th March 2020. Value £148,346 Brambledown Construction, Contract Type: NEC Short Contract	1. Spine Road 2. Phase 2 Ecological mitigation; Planting & seeding	Term Contract NEC Short	DBC highways Brambledown Construction	1. £961,551 2. £148,346	
228	Feathams House					●	L	Economic Growth & Neighbourhood Services	Economic Growth	Ian Williams	Jenny Dixon and Jane Sutcliffe Project/ Richard Storey PM- building	D0161	£246,000	£8,500,000		£8,460,880	£8,460,880	0	-£39,120	30-May-19	29-Apr-20	15-May-20		Yes	Yes	Tim Rainford (Nappers)	Project complete and handed over. Fit out design of top floor for Deep Ocean underway.	currently 76k underspend.	Lease contracts for Deep Ocean (whole of top floor) and Agri-Epi (ground or 1st floor smaller right hand suite) are almost finalised. Deep Ocean planning to sign lease and start fit-out works 10/08/2020 - Deep Ocean need to get Building Regs approval and internal approvals - fit out plans have	Development agreement with Willmott Dixon for Design and Build	NEC3 ECC Option A	Willmott Dixon Construction	£8.065m
231	Faverdale Project Development					●	L	Economic Growth & Neighbourhood Services	Economic Growth	Dave Winstanley	Julia McCabe	R0137	£440,000	£440,000		£440,000	£440,000	0	0	01-Jun-18	30-Sep-20	30-Sep-20	0	Yes	Yes		This work is feasibility on development options. Stage 1 Feasibility is complete, discussions ongoing with developer and whether DBC progress with Stage 2 or transfers to Developer.	£372,000 remaining	Project delays associated with agreeing scope of stage 2: design appraisal and planning application scoping that reflect the works required to refine the masterplan, develop infrastructure designs and inform a pre-application planning enquiry and outline business case.	Stage 1: Feasibility, options appraisal and strategy	Framework agreement	Arup	£34,611
232	Darlington Station					●	L	Economic Growth & Neighbourhood Services	Economic Growth	Dave Winstanley	Ian Stewart	R0158	£25,000,000	£25,000,000	£25,000,000	£25,000,000	£25,000,000	0	0	20-Dec-24	20-Dec-24	20-Dec-24	0	Yes	Yes	Eastern Gateway - Tim Rainford (Napper)	Eastern Gateway: Willmott Dixon appointed to design through to end of RIBA4. Stage 3 will be fully underway once agreement over red line boundaries and MSCP/station scope, scale and location are agreed. CPO: Process begun., Next stage subject to agreement of above design. Western Gateway: Initial highways design being consulted upon.	TVCA spend to date £1,00,000 Acquisitions £7,827,262 CPO Costs £250,000 Security & Site clearance £1,322,940 Multi Storey Car Park, Neasham Rd & Victoria Rd Interchanges £15,599,798	1. Challenge to work with Network Rail as their timetable is well behind DBC's, but regular working group and board meetings are allowing progress to be made, albeit at a slow pace. 2. CPO process dictates overall programme at this stage and is dependant on a clear footprint and design intent, which are yet to be confirmed. As a result Cabinet consideration of the CPO process has been delayed until an estimated time of Nov 2020.	1. WDC - Contract for Stage 3 and 4 design of Eastern Gateway 2. TerraQuest - Land Referencing 3. Sanderson Weatherall - specialist property acquisitions	1. NEC EEC 2. and 3. Consultant contracts	1. Willmott Dixon 2. Terraquest 3. Sanderson Weatherall	1. £710,496 2. TBC 3. TBC
233	Hybrid Innovation Centre					●	L	Economic Growth & Neighbourhood Services	Economic Growth	Ian Williams	Joanne Wood	R0157	£500,000	£500,000		£8,317,857	£8,007,857	-3.7%	-£310,000	31-Dec-21	30-Jun-22	30-Jun-22	0	Yes	Yes	TBC	Willmott Dixon presently appointed via SCAPE to undertake design up to Stage 3. SI works ongoing. Stage 3 submission received 22nd May 2020. Presently being reviewed.	Initial applications have been submitted for the following sums: TVCA - £2.4m & ERDF - £4.6m. Approval for development costs of £500k have been approved by TVCA. Additional application has to be submitted to ERDF by 31st May 2020. We have been requested by ERDF to withhold submitting the application due to staff being allocated to deal with COVID-19 until 31st July 2020. The costings submitted with the stage 3 information presently shows that the project can not be undertaken within the proposed budget although work is ongoing via a VE exercise. ERDF funding bid was amended in line with the revised stage 3 costings. ERDF - £4,727,856 TVCA - £2,800,000. Additional funding was also sought via the Building Better Britain fund and Indigenous Fund.	Proposed site is heavily contaminated so remediation is required prior to any works starting. The land is also still owned by Homes England so approval has to be sought for any Site Investigations to take place. Discussion are ongoing between DBC & Homes England for all Central Park to come within the ownership of DBC.	SCAPE	PSDA	Willmott Dixon	£213,393

Project Ref Number	Project Title	Stage				Status Symbol ● = Triangle ○ = Circle ★ = Star	Project Status	Client Department	Delivery Department	Internal Project Sponsor	Internal Project Manager	Cost Centre	Original Project Budget (CP1)	Initial Approved Budget	Increase to Initial Approved Budget	Current Approved Project Budget	Project Expected Out Turn Cost	Variance (%)	Variance (Value)	Original Planned Project Completion Date (CP1)	Revised Project Completion Date	Anticipated Project Completion Date / Actual Completion Date	Schedule Variation (GWS)	Risk Log Used	CDM Notifiable Project	Principal Designer	Progress Report			Contracts In Place (Please provide information on the contracts that are in place as part of the Project)	Contract Type / Form	Contract With	Contract Value
		CP1 Start	CP2	Initiate CP3 Define	Construct Design																						Evaluate	Progress / Plan / Schedule	Budget				
234	Demolition at Union Street					●	L	Economic Growth & Neighbourhood Services	Economic Growth	Ian Williams	Brian Robson	R0160			£115,000	£160,000	£160,000	#DIV/0!	0	14-Aug-20	14-Dec-20	14-Dec-20	0	Yes	Yes	Steel River	Progress / Plan / Schedule	Budget	Issues	Demolition Framework	Thompsons of Prudoe		
235	Demolition of Newstead Farm and Ivy House					●	L	Economic Growth & Neighbourhood Services	Economic Growth	Ian Williams	Brian Robson	D0172			£71,000	£71,000	£71,000	#DIV/0!	0				0	Yes	Yes	Steel River	Progress / Plan / Schedule	Budget	Issues	Demolition Framework	MGL Demolition		
236	Clarks and Buckton's Yards improvements					●	L	Economic Growth & Neighbourhood Services	Economic Growth	Chris Mains	Brian Robson	D0172			£350,000	£350,000	£350,000	#DIV/0!	0				0				Progress / Plan / Schedule	Budget	Issues				
317	Dolphin Centre Refurbishment					●	L	Economic Growth & Neighbourhood Services	Economic Growth	Ian Thompson	Brian Robson	D0125	£2,750,000	£2,850,000		£2,850,000	£2,850,000	0	0	30-Apr-16	05-May-16	30-Apr-16	-5	YES	YES	Todd Milburn	Progress / Plan / Schedule	Budget	Issues	Willmott Dixon (Through SCAPE framework)	NEC ECC Option A	Willmott Dixon	£1,965,044
451	East Haven					●	L	Economic Growth & Neighbourhood Services	Economic Growth	Pauline Mitchell	Ian Stewart	IPM	£5,402,952	£5,402,952		£5,402,952	£5,402,952	0	0	30-Jun-21	31-Mar-22	31-Mar-22	0	Yes	Yes	Mike Brown	Progress / Plan / Schedule	Budget	Issues	Internal	in spirit of JCT	Internal	TBC
454	Fenby Avenue Housing - Phase II					●	L	Economic Growth & Neighbourhood Services	Economic Growth	Pauline Mitchell	Richard Storey	H6135	£2,019,963	£2,019,963		£2,155,000	£2,110,936	-2.0%	-£44,064	31-Jan-20	06-Mar-20	23-Sep-20	201	Yes	Yes	Mike Brown	Progress / Plan / Schedule	Budget	Issues	Main contractor DBC	in spirit of JCT	Building Services	£1,921,233
459	Roof Replacement Programme					●	I	Economic Growth & Neighbourhood Services	Economic Growth	Pauline Mitchell	Matthew Plews	H6235	£700,000	£700,000		£700,000	£700,000	0	0	31-Mar-20	31-Mar-20	31-Dec-20	275		Yes	Matthew Plews	Progress / Plan / Schedule	Budget	Issues	Main contractor Engie	in spirit of JCT	Engie	£500,000
460	External Wall Repair Programme					●	L	Economic Growth & Neighbourhood Services	Economic Growth	Pauline Mitchell	Matthew Plews	H6237	£300,000	£300,000		£300,000	£300,000	0	0	31-Mar-20	31-Mar-20	31-Dec-20	275		Yes	Matthew Plews	Progress / Plan / Schedule	Budget	Issues	Main contractor Engie	in spirit of JCT	Engie	£300,000
461	Wilmington Way - Phase 3					●	L	Economic Growth & Neighbourhood Services	Economic Growth	Pauline Mitchell	Ian Stewart	H6743	£8,623,253	£8,623,253		£8,638,250	£8,624,580	-0.2%	-£13,670	26-Feb-21	20-Dec-21	20-Dec-21	0	Yes	Yes	Mike Brown	Progress / Plan / Schedule	Budget	Issues	Main works	In spirit of JCT	Building Services	£8,105,434
462	Skinnergate Re-development					●	L	Economic Growth & Neighbourhood Services	Economic Growth	Mark Ladyman	Ian Stewart	H6743				TBC	TBC	#VALUE!	0	31-Mar-22	31-Mar-22	31-Mar-22	0	Yes	Yes	Mike Brown	Progress / Plan / Schedule	Budget	Issues				
463	Hundens Lane area-structural repairs					●	L	Economic Growth & Neighbourhood Services	Economic Growth	Cheryl Simmons	Matthew Plews	H6232	£400,000	£400,000		£400,000	£400,000	0	0	01-Jan-20	31-Mar-20	31-Jan-21	0		Yes	Matthew Plews	Progress / Plan / Schedule	Budget	Issues	Main contractor JTL Construction	In spirit of JCT	JTL Construction	
465	Central Heating Programme 2020/21					●	L	Economic Growth & Neighbourhood Services	Economic Growth	Cheryl Simmons	Matthew Plews	H6242	£950,000	£950,000		£950,000	£950,000	0	0	31-Mar-21	31-Mar-21	31-Mar-21	0		Yes	Matthew Plews	Progress / Plan / Schedule	Budget	Issues	Main contractor DBC	Building Services in spirit of JCT contract.	Building Services	
466	Roof Replacement Programme 2020/21					●	L	Economic Growth & Neighbourhood Services	Economic Growth	Cheryl Simmons	Matthew Plews	H6235	£500,000	£500,000		£500,000	£500,000	0	0	31-Mar-21	31-Mar-21	31-Mar-21	0		Yes	Matthew Plews	Progress / Plan / Schedule	Budget	Issues	Main contractor Engie	In spirit of JCT	Engie	
467	External Wall Repair Programme 2020/21					●	L	Economic Growth & Neighbourhood Services	Economic Growth	Cheryl Simmons	Matthew Plews	H6237	£216,000	£216,000		£216,000	£216,000	0	0	31-Mar-21	31-Mar-21	31-Mar-21	0		Yes	Matthew Plews	Progress / Plan / Schedule	Budget	Issues	Main contractor Engie	In spirit of JCT	Engie	
468	Replacement Door Programme 2020/21					●	L	Economic Growth & Neighbourhood Services	Economic Growth	Cheryl Simmons	Matthew Plews	H6240	£350,000	£350,000		£350,000	£350,000	0	0	31-Mar-21	31-Mar-21	31-Mar-21	0		Yes	Matthew Plews	Progress / Plan / Schedule	Budget	Issues		In spirit of JCT		
470	Hundens Lane area-structural repairs 2020/21					●	L	Economic Growth & Neighbourhood Services	Economic Growth	Cheryl Simmons	Matthew Plews	H6232	£280,000	£280,000		£280,000	£280,000	0	0	31-Mar-21	31-Mar-21	31-Mar-21	0		Yes	Matthew Plews	Progress / Plan / Schedule	Budget	Issues	Main contractor JTL Construction	In spirit of JCT		
471	Communal Flat entrance door and door entry replacement					●	L	Economic Growth & Neighbourhood Services	Economic Growth	Cheryl Simmons	Matthew Plews		£170,000	£170,000		£170,000	£170,000	0	0	31-Mar-21	31-Mar-21	31-Mar-21	0			Matthew Plews	Progress / Plan / Schedule	Budget	Issues		In spirit of JCT		

Project Ref Number	Project Title	Stage				Status Symbol ● = Triangle ○ = Circle ★ = Star	Project Status	Client Department	Delivery Department	Internal Project Sponsor	Internal Project Manager	Cost Centre	Original Project Budget (CP1)	Initial Approved Budget	Increase to Initial Approved Budget	Current Approved Project Budget	Project Expected Out Turn Cost	Variance (%)	Variance (Value)	Original Planned Project Completion Date (CP1)	Revised Project Completion Date	Anticipated Project Completion Date / Actual Completion	Schedule Variation (GMS)	Risk Log Used	CDM Notifiable Project	Principal Designer	Progress Report			Contracts In Place (Please provide information on the contracts that are in place as part of the Project)	Contract Type / Form	Contract With	Contract Value
		Progress / Plan / Schedule	Budget	Issues																													
626	Feethams Crossing					●	L	Economic Growth & Neighbourhood Services	Economic Growth	Andy Casey	Noel Walecki	TP802/TP065	£255,000	£255,000		£266,167	£266,167	0	0	31-Mar-19	31-Mar-20	31-Mar-20	YES	YES	YES	Noel Walecki	Scheme complete. Awaiting snagging	CP1 Budget made up of s106 £126,167 (£115,000 + indexation) and LTP £140,000	None	DBC	Agreed Contract Rates	DBC	
628	Houghton Road/Tornado Way					●	L	Economic Growth & Neighbourhood Services	Economic Growth	Andy Casey	Noel Walecki	TP722	£1,367,433	£1,539,433		£1,539,433	£1,539,433	0	0	31-Mar-20	31-Mar-20	07-Sep-20	160	NO	YES	Noel Walecki	Scheme to include VRS on Arnold bridge + extra surfacing on Houghton Road. Scheme complete awaiting final costs.	Budget comprises £1,367,433 NPIF + £172,000 LTP match funding	None	DBC	Agreed Contract Rates	DBC	
631	Rotary Way cycleway					●	L	Economic Growth & Neighbourhood Services	Economic Growth	Andy Casey	Noel Walecki	TP801	£320,000	£320,000		£320,000	£320,000	0	0	31-Mar-19	31-Mar-20	31-Mar-20	0	YES	YES	Noel Walecki	Scheme complete. Awaiting final costs.	Budget comprises £218,000 Local Growth Fund + £100,000 LTP match funding	None	DBC	Agreed Contract Rates	DBC	
633	McMullen Road Roundabout					●	L	Economic Growth & Neighbourhood Services	Economic Growth	Andy Casey	Noel Walecki	TP717	£1,287,000	£1,287,000		£1,287,000	£1,287,000	0	0	30-Sep-20	30-Sep-20	30-Sep-20	0	Yes	Yes	Noel Walecki	Complete. Awaiting snagging on roundabout.	Wholly funded by NPIF grant	None	DBC	Agreed Contract Rates	DBC	
634	Yarm Road/Lingfield Way junction					●	L	Economic Growth & Neighbourhood Services	Economic Growth	Andy Casey	Noel Walecki	TP721	£1,043,000	£1,043,000		£1,043,000	£1,043,000	0	0	31-Mar-20	31-Mar-20	25-Sep-20	178	Yes	Yes	Noel Walecki	Surfacing complete. Traffic signals installed 3 August, 2020	Budget comprises £1,003,000 NPIF grant + £40,000	None	DBC	Agreed Contract Rates	DBC	
636	S & D Trackbed					●	L	Economic Growth & Neighbourhood Services	Economic Growth	Sue Dobson	Sue Dobson	TP922	£237,033	£237,033		£237,033	£237,033	0	0	30-Jun-20	31-Mar-21	31-Mar-21	0	YES	YES	Noel Walecki	Planning approval was received on 20th August 2019. Brambledown Landscaping currently on site.	Grant awarded November 2019 Funding is £212,933.94 grant from the Rural Payments Agency + £24,099 LTP	None	Ecology, Tree Survey & Heritage Impact Assessment	Quote	Brambledown Landscapes	
637	Allington Way Cycle Route					●	L	Economic Growth & Neighbourhood Services	Economic Growth	Andy Casey	Sue Dobson	TP901	£273,000	£273,000		£273,000	£273,000	0	0	31-Mar-20	31-Mar-20	31-Mar-20	0	Yes	Yes	Noel Walecki	Substantially complete. Landscaping and snagging required, weather permitting.	Funding is £23,500.00 LGF & £38,000.00 LTP	None	DBC	Agreed Contract Rates	DBC	
638	Abbots Yard Car Park					●	L	Economic Growth & Neighbourhood Services	Economic Growth	Andy Casey	Sue Dobson	TP719	£83,000	£83,000		£143,000	£143,000	0	0	31-Mar-21	31-Mar-21	31-Mar-21	0	Yes	Yes	Noel Walecki	Reopening 14 August 2020.		None	DBC	Agreed Contract Rates	DBC	
639	Victoria Road Access to Station					●	L	Economic Growth & Neighbourhood Services	Economic Growth	Andy Casey	Sue Dobson	TP818	£1,025,000	£1,025,000		£1,025,000	£1,025,000	0	0	31-Mar-20	30-Jun-21	30-Jun-21	0	Yes	Yes	Noel Walecki	Signed offer letter received from TVCA. Recommended on site 3 August 2020.	Funding is £325,000 LGF + £3000,000 LTP	None	DBC	Agreed Contract Rates	DBC	
640	68 Woodland Road					●	L	Economic Growth & Neighbourhood Services	Economic Growth	Andy Casey	Sue Dobson	TP620	£460,000	£460,000		£460,000	£460,000	0	0	31-Mar-22	31-Mar-22	31-Mar-22	0	Yes	Yes	Noel Walecki	Scheduled for 2021/22	Funding is £360,000 LTP + £100,000 Section 106 developer contribution	None	DBC	Agreed Contract Rates	DBC	
641	Walking/Cycling Route Ingenium Parc					●	L	Economic Growth & Neighbourhood Services	Economic Growth	Andy Casey	Sue Dobson	TP726/TP714	£171,000	£171,000		£171,000	£171,000	0	0	31-Mar-20	31-Mar-20	31-Mar-20	0	Yes	Yes	Noel Walecki	Substantially complete. Awaiting snagging.	Funding is £81,000 NPIF + £90,000 LTP	None	DBC	Agreed Contract Rates	DBC	
																£127,924,226	£127,405,372																

Page 32 of 63

2020/21 Capital Resources Summary

Row Ref.		Approved Commitments £M	Virement of Resources £M	Variance £M	Total £M
1	Capital Commitments				
2	Brought forward from 2019/20	126.546			
3	Unused funds returned to corporate resources	(0.500)			
4	2020/21 Capital Programme (released by Cabinet)	37.230			163.276
5	Projected (Under)/Over Spend				
6	Total Commitments	163.276	0.000	0.000	163.276
	To Be Funded By:				
	External and Departmental Resources				
7	External Funding and Departmental Supported Borrowing	5.248	-	-	5.248
8	Departmental Unsupported Borrowing	0.000	-	-	(0.000)
9	Capital Grants	77.957	-	-	77.957
10	Capital Contributions	1.109	-	-	1.109
11	Revenue Contributions	21.562	-	-	21.562
12	Capital Receipts - HRA	0.303	-	-	0.303
	Total	106.179	0.000	0.000	106.179
	Corporate Resources				
13	Capital Receipts (General Fund)/ Prudential Borrowing	57.097	-	-	57.097
	Total	57.097	0.000	0.000	57.097
14	Total Resources	163.276	0.000	0.000	163.276

Corporate Resources Analysis

	£M
14 Required Resources to fund 2020/21 expenditure (see above)	57.097
15 Other approved Capital Expenditure not included above see (1) below	1.393
16 Total Planned Use of Corporate Resources	58.490
Less:	
17 Total Projected Capital Receipts (as per Appendix 4)	(4.354)
18 Corporate Resources required to fund capital programme	54.136

(1) - Schemes included in MTFP, not included above: -

Economic Growth Investment Fund not yet allocated	<u>£M</u> 1.393
Total	1.393

This page is intentionally left blank

Capital Receipts Utilisation - latest projection

	2020/21	2021/22	2022/23	2023/24
	£m	£m	£m	£m
Projected Opening Balance as at 1 April	1.978	0.267	8.994	14.369
Projected Capital Receipts	4.354	9.127	5.775	3.000
Total projected Capital Receipts	6.332	9.394	14.769	17.369
<u>Less (as per approved capital programme)</u>				
Capitalisation utilisation as per MTFP	(1.055)	0.000	0.000	0.000
Council funded schemes	(1.300)	(0.400)	(0.400)	(0.400)
Economic Growth Investment Fund	(1.393)	0.000	0.000	0.000
Slippage from previous years	(1.576)	0.000	0.000	0.000
Earmarked Receipts included in opening balance	(0.391)	0.000	0.000	0.000
Projected available Cap Receipts as at 31 March	0.617	8.994	14.369	16.969

This page is intentionally left blank

ECONOMY AND RESOURCES SCRUTINY COMMITTEE 4 February 2021

REVENUE BUDGET MONITORING 2020/21 – QUARTER 3

SUMMARY REPORT

Purpose of the Report

1. To consider the revenue outturn 2020/21 – Quarter 3 report.

Summary

2. Attached at **Annex 1** is the revenue outturn 2020/21 – Quarter 3 report which is due to be considered by Cabinet at its meeting on 9 February 2021

Recommendation

3. It is recommended that Members consider and discuss the revenue outturn 2020/21 – Quarter 3 report.

**Paul Wildsmith
Managing Director**

Background Papers

No background papers were used in the preparation of this report.

Elizabeth Davison: Extension 2601

S17 Crime and Disorder	There are no specific crime and disorder implications in this report.
Health and Well Being	There are no issues relating to health and well being which this report needs to address.
Carbon Impact and Climate Change	There are no specific carbon impact issues in this report.
Diversity	The report does not contain any proposals that impact on diversity issues.
Wards Affected	All wards are affected.
Groups Affected	No specific groups are particularly affected.
Budget and Policy Framework	This decision does not represent a change to the budget and policy framework.
Key Decision	The report does not require a key decision.
Urgent Decision	The report does not require an urgent decision.
One Darlington: Perfectly Placed	The subject matter of the report, the Councils financial standing and financial management, is critical to delivery of the SCS, but this report does not contain new proposals.
Efficiency	The report contains updated information regarding efficiency savings contained in the MTFP.
Impact of Looked After Children and Care Leavers	This report has no impact on Looked After Children or Care Leavers

**CABINET
09 FEBRUARY 2021**

ITEM NO.

REVENUE BUDGET MONITORING 2020-21 – QUARTER 3

**Responsible Cabinet Member - Councillor Charles Johnson
Resources Portfolio**

Responsible Director - Paul Wildsmith, Managing Director

SUMMARY REPORT

Purpose of the Report

1. To provide an early forecast of the 2020-21 revenue budget outturn as part of the Council's continuous financial management process.

Summary

2. This is the third revenue budget management report to Cabinet for 2020-21 and the impact of Covid-19 (CV19) on both expenditure and income levels is projected to be significant. To date the Government has provided a grant of £8.682m to assist with the pressures.
3. The Government also announced a further package of support to Councils in the form of a scheme to help reimburse lost income during the pandemic where 75p of every £1 lost over and above the initial 5% of planned income from sales, fees and charges will be covered. This additional funding is anticipated to be £2.681m this financial year.
4. Furthermore, in the Financial settlement that is currently out to consultation the Government announced it will fund 75% of the 2020/21 collection fund deficit. Whilst the actual figure won't be known until the accounts have been closed after the financial year end, it is anticipated at £1.196m.
5. If all the funding comes to fruition, and no further pressures arise, it is estimated that there will be a CV19 surplus for 2020/21 of £1.654m and it is proposed to create an earmarked Covid 19 reserve that will be used to fund the pressures that will undoubtedly continue into the next financial year and beyond due to the ongoing pandemic.
6. As in previous years, and following good financial management practice, a budget rebase exercise has been undertaken following the outturn position which has returned £0.897m into general fund reserves. The year-end projection, which takes into account the CV19 position, rebasing, and the early indication of non Covid pressures and savings shows an overall improvement in the 2020/21 financial position of £2.943m.

7. Whilst this headline figure is good news for 2020/21 there is still a significant amount of uncertainty in regard to future pressures and the continued impact of CV19. This early projection uses best estimates and assumptions based on the Governments recovery plans, however it is likely there will be unforeseen circumstances moving forward.
8. The projected CV19 pressure can be contained this financial year however the greater concern is future years and the long tail effect CV19 is likely to have on the Council and the Darlington economy. The Government have already announced a package of funding of £2.958m that will be received in 2021/22 for ongoing pressures as well as continuing the Sales Fees and Charges Income scheme into 2021/22 as it is clear the impacts of the pandemic are likely to be prolonged and accumulated in forthcoming years.

Recommendation

9. It is recommended that :-
 - (a) The financial position in the forecast revenue outturn for 2020-21 be noted.
 - (b) The CV19 pressures and government grant received to date be noted
 - (c) Further regular reports be made to monitor progress and take prompt action if necessary.
 - (d) The earmarked Covid 19 reserve be approved.
 - (e) The carry forwards requested are agreed.

Reasons

10. The recommendations are supported by the following reasons:-
 - (a) To continue effective management of resources.
 - (b) To continue to deliver services to agreed levels.

**Paul Wildsmith
Managing Director**

Background Papers

No Background papers were used in the preparation of this report.

Elizabeth Davison: Extension 5830

S17 Crime and Disorder	There are no specific crime and disorder implications in this report.
Health and Well Being	There are no issues relating to health and wellbeing which this report needs to address.

Carbon Impact	There are no specific carbon impact issues in this report.
Diversity	The report does not contain any proposals that impact on diversity issues.
Wards Affected	All wards are affected.
Groups Affected	No specific groups are particularly affected.
Budget and Policy Framework	This decision does not represent a change to the budget and policy framework.
Key Decision	The report does not require a key decision.
Urgent Decision	The report does not require an urgent decision.
One Darlington: Perfectly Placed	The subject matter of the report, the Councils financial standing and financial management, is critical to delivery of the SCS, but this report does not contain new proposals.
Efficiency	The report contains updated information regarding efficiency savings contained in the MTFP.
Impact on Looked After Children and Care Leavers	This report has no impact on Looked After Children or Care Leavers.

MAIN REPORT

Information and Analysis

11. This is the third revenue budget management report to Cabinet for 2020-21 and provides an in-year forecast of the revenue position as part of the Council's continuous financial management process.
12. To enable timely information to be presented and in accordance with the report publication requirements, this report has been completed before the end of the third quarter. As the Council operates frequent, regular and predictive budget management processes, including quarterly reports to Cabinet, changes in projected outturn, which are inevitable in a large and complex organisation, will be reported to future meetings.
13. The information in this report has been taken from the financial records to November and managers' projections for the remainder of the year, using their knowledge of events affecting the services they manage.
14. Overall the projected General Fund reserves position at 31st March 2021 is £22.306m, which is an improvement of £2.943m on the planned balances in the 2020-24 MTFP. Of this, there is an improvement in the Council's 2019-20 financial results of £0.274m; £0.897m being returned to reserves as a result of the rebasing exercise, £0.503m of Troubled Families Grant which was not anticipated at budget

setting time and can therefore be returned to reserves, along with departmental improvements as previously noted and updated below.

COVID - 19

15. The impact of CV19 has had a significant bearing on the Council's financial position and is reflected in the year end projections. There is still a great deal of uncertainty about how, when and if all services will return to normal and what the impact will be on our communities and the wider economy; the latter points are already having an impact on increased demand for services and council tax and business rate income reductions.
16. The Government has supported Local Authorities with £4.7bn in CV19 funding of which Darlington has received £8.682m to date.
17. The Government announced a further package of support to Councils to help address the financial pressures relating to income loss due to CV19. The Sales Fees and Charges (SFC) scheme helps reimburse lost income during the pandemic where 75p of every £1 lost over and above the initial 5% of planned income from sales, fees and charges is covered. Darlington's allocation of this funding is estimated to be £2.681m for 2020/21.
18. In the 2021/22 financial settlement it was announced that 75% of any collection fund deficit in 2020/21 would be recompensed. The technical detail of this are being reviewed and the final figure won't be known until the accounts have been closed for this financial year, however it is anticipated Darlington will receive £1.196m.
19. Taking into account the funding of £8.682m, the estimated SFC income of £2.681m and the £1.196m collection fund recompense there is anticipated to be a surplus in CV19 funding of £1.654m in 2020/21. However given the ongoing uncertainty and the undoubted further impacts in next year and beyond it is proposed to create an earmarked Covid 19 reserve to be utilised for meeting future year CV19 pressures. A summary of the anticipated CV19 impact in 2020/21 is detailed in **Appendix 4**.
20. Whilst the projected CV19 spend can be accommodated this year, there is significant uncertainty about future pressures and funding. The government have announced that support will continue into 2021/22 and Darlington's indicative contribution is £2.958m, which will help towards the ongoing impacts of the pandemic in future years along with additional funding anticipated for the first quarter of 2021/22 to help fund shortfalls in relation to the council income streams through the Sales, Fees and Charges reimbursement scheme. These amounts will be included within the new MTFP.

Departmental Resources

21. Departmental Resource projections are summarised in **Appendix 2** and detailed in **Appendices 2(a) to 2(d)**. With the CV19 implications it is difficult to predict year end positions at this stage however management projections indicate all budgets are online to be achieved with the exception of those stated in the following paragraphs.

22. The **Adults & Children's Services Group** budget is projected to be overspent by £1.257m, after carry forwards, at the end of the financial year. This is a reduction of £0.622m on the position reported at quarter 2. £2.468m of the pressure is linked to CV19 being offset with savings of £1.211m primarily in Adults, hence overall the budget would have normally have been in an underspend position. The main changes to the position reported at quarter 2 (Q2) are detailed below:
- (a) The **Transformation and Performance Team** budget is projected to be underspent by £0.076m at the end of the financial year, due to staff vacancies. This saving is requested to be carried forward to provide an Education performance post, details of which are recorded below.
 - (b) **Children's Services** is forecasting an overspend of £0.515m at the end of the financial year, which is £0.119m less than reported at Q2. This overspend is directly linked to CV19 where the pressure of £0.619m has increased in the period as the pandemic continues.
 - (c) Assessment and Care Planning is projected to be overspent by £0.506m at the end of the financial year, which is a decrease of £0.128m on the Q2 report. This decrease in overspend results from reduced use of agency staff across teams as staff have returned to work and vacant posts have been recruited to. Savings have also been made in transport costs and supplies and services budgets across all teams as a result of CV19 restrictions.
 - (d) First Response and Early Help is projected to be £0.273m underspent which is an increase of £0.182m on the quarter 2 report. Savings have arisen across all teams from vacant posts, reduced transport costs and reduced use of supplies and services budgets. Examples include savings within the children's centre budget as activities have been restricted and reduced use of casual staff within the contact service due to reduced contact appointments as a result of CV19.
 - (e) **Development & Commissioning** is forecasting to be underspent by £0.339m at the end of the financial year. Of this underspend £0.188m was brought forward from 2019/20 to support the most vulnerable members of our community, this funding is committed in future years and hence is to be carried forward to 2021/22. In addition, a further £0.053m is requested to be carried forward for therapeutic support (Lighthouse Project) and £0.023m for workforce development as per the notes below.
 - (f) **Education** division is forecasting to be overspent by £0.175m at the year end, the majority of which relates to CV19 costs of £0.137m which have occurred as a result of school closures.
 - (g) Whilst there continues to be savings within the Education section of the division through vacant posts, staff turnover and reduced use of supplies and service budgets all savings are offsetting reduced income within the Learning Skills service, as less students are enrolling on courses due to COVID 19 restrictions, bringing the overall education section budget into balance.
 - (h) School Transport continues to have pressures, with non CV19 costs increasing by £0.046m as a result of new and changes to routes. This is offset by lower CV19 transport pressures (£0.033m) resulting in an increase overall pressure

of £0.013m for transport. With schools closing nationally on 4th January these projections will be subject to further change during the spring term.

- (i) **Public Health** budgets are projected to be overspent by £0.263m which all arises due to COVID 19. This is an increase of £0.158m on the projection at Q2. This increase in cost is the continuing requirement to purchase PPE across all Darlington services to protect staff and residents whilst allowing service delivery to continue.
 - (j) **Adult Social Care & Health** is forecasting an overspend of £0.366m, a decrease of £0.604m on the reported Q2 position. CV19 continues to have an impact on Adults with an expenditure pressure of £1.407m.
 - (k) Savings have been achieved in the area which include; £0.128m due to an increase in attrition of 18 placements in residential care homes and £0.271m from an additional suspension of 20 direct payment packages and 25 additional direct payment reclaims as services are reduced or carers and individuals choose not to use services at this time. There have also been savings of £0.072m due to delays in the recruitment of vacant posts.
23. The **Economic Growth and Neighbourhood Services Group** is projecting an overspend of £6.068m after taking into account further carry forwards of £0.289m and the anticipated impact of CV19. This is an improvement of £2.193m from the position reported at Q2. Operationally the group is projected to be £0.052m underspent when the impact of CV19 is excluded.
24. The majority of the £2.193m improvement is related to the impact of CV19 and comes from improved net loss projections for leisure and culture as well as the anticipated recovery of planning fees. While projected income levels have not significantly changed from those reported at Q2 savings in expenditure seen as a direct result of closures and curtailing of services have helped to reduce the severity of any net losses. A significant factor in the movement is the £1.000m the Council was awarded from the Arts Council England Recovery Fund after a successful bid to support the Hippodrome through the pandemic this financial year. It should be noted that while net losses have reduced so has the amount of compensation we receive through the Sales, Fees and Charges Compensation Scheme. Taking this into account the actual overall net improvement will be in the region of £0.250m.
25. Current estimates of net losses are based on how managers expected current guidelines to impact on services and are subject to change and may improve or worsen depending on how government advice evolves to combat the increase in local and national cases.
26. Based on current expectations and guidelines the following pressures and savings are projected;
- (a) Planning, Economic Initiatives & Asset Management overall has operationally improved by £0.135m from Q2. This is in part due to the reduction in the total costs payable in relation to backdated service charges and rental as reported at Q2, however, this is now partially offset by the in year support Feethams House requires as a result of the recent loss of a major tenant as well as the

agreed requirement to cashflow the project in its initial 3 years as part of the approved business plan.

- (b) Capital Projects, Transport & Highways Planning is currently expected to have an operational underspend of £0.069m which is a reduction of £0.010m from Q2. While the overall underspend has not significantly changed an increase in income associated with section 38 fees has been offset by the projected loss in turnover and subsequent fall in associated profits generated by the Highways DLO service. This is due to the delay or cancellation of some capital works originally expected to be carried out in 2020/21 as well as an increase in costs on some schemes.
 - (c) Community Services is expected to have an operational underspend of £0.015m at Q3, this is a reduction of £0.111m from the position reported at Q2;
 - (i) Essential drainage works carried out at West Cemetery has seen the previously reported Q2 position of a £0.090m underspend fall to a breakeven position at Q3.
 - (ii) Winter Maintenance salt usage is expected to exceed the budgeted levels by £0.028m based on November to December 2020 gritting program and projected forward to the end of March 2021.
 - (d) Community Safety overall is expected to breakeven operationally at the end of the year after any carry forward requests. Parking offers funded by the TVCA will run from January 2021 for 2 years and this position is reflected in the Q3 projections.
 - (e) Building Services saw a return to full operation from June 2020 and while it is not expected to recover the costs and profit lost during the early suspension it is currently projected that the services will meet their profit targets for the remainder of the year where operations have returned. The impact of the most recent national lockdown on the service will be monitored over the coming months.
 - (f) Housing general fund is showing an overspend of £0.397m, this has reduced by £0.118m from the quarter 2 position. This improvement is made up of £0.028m due to increased savings on staffing due to vacant posts, an increase in funding anticipated of £0.036m due to the recovery of overpayments of benefits and an improvement of £0.053m due to the reassessment of the under recovery of the housing benefits for homelessness and rough sleepers during the CV19 pandemic.
27. The **Resources Department** is projecting a year end budget overspend of £0.355m after carry forwards. This is an increase in the projected overspend of £0.160m on the position reported at Q2.
28. The main changes in the Resources group in the period are summarised as follows:
- (a) AD Resources CV19 costs are projected to be £0.042m at the end of the financial year. This is the estimated cost of providing staff furniture to enable them to work from home.

- (b) Communications and Engagement is projected to be underspent by £0.110m an increase of £0.070m on the Q2 report. This increased saving has resulted from slippage and savings within supplies and services budgets as planned developments have not taken place in year due to CV19 priorities. £0.060m of this underspend is requested to be carried forward into 2021/22 as detailed below.
- (c) AD Law & Governance CV19 costs are projected to be £0.227m at the end of the year an increase of £0.057m on the Q2 report. This increase is due to less income being received for wedding ceremonies within the Registrars service as weddings have been postponed or cancelled. As we have now entered a third lockdown and weddings are no longer taking place (except in exceptional circumstances) this pressure is potentially subject to further increases throughout the remainder of the year.
- (d) Democratic Services are projected to be underspent by £0.133m an increase of £0.062m, which arises from savings within members budgets (£0.030m) from allowances, training, travel and supplies due to remote working along with savings in the register of electors as limited door to door canvasses have taken place this year (£0.026m). £0.010m of this underspend is to be carried forward for Modern Government costs.
- (e) Legal & Procurement is projected to be overspent by £0.110m at the year end an increase of £0.063m. This pressure in Legal services has increased due to the continuing need for temporary staffing covering maternity leave and external professional services to cover demands upon the service and provide specialist technical support.

29. The School balances and allocations are shown in **Appendix 2(e)**. Information on projected closing school balances is not yet available but will be included in future reports to Cabinet.

Carry Forward Requests

30. Adults and Childrens are requesting approval to carry forward the following:

- (a) £0.076m Transformation & Performance - to continue an additional temporary performance post to support the Education Service to undertake specific analysis of education data to monitor the performance of schools and educational providers in Darlington. This will provide the Education service with full data analysis including, attendance, performance, SEND, qualifications etc. Although the majority of schools in Darlington are academies the Local Authority is still responsible for the performance of education within the borough and hence this will enable the service to target resources to work with schools. This post will be a pilot with the proposal to work with schools to provide sustainable funding to continue the work in future.
- (b) £0.023m Workforce Development - to support training across the department as identified in Training Needs Analysis.
- (c) £0.053m Commissioning - to continue therapeutic support and staff backfill arrangements. Darlington have been successful (along with 5 other local

authorities) in being awarded funding through the Lighthouse Project, which will provide therapeutic support to 10 Darlington families over a 6 month period whose children are at risk of harm, this allows up to 3 social care staff to be trained in mentalisation based therapy. This project has the potential to produce significant cost avoidance if it results in any participating family's child/children not coming in care.

31. Economic Growth are requesting approval to carry forward the following:

- (a) £0.200m Corporate Landlord – The underspend in repairs and maintenance as a result of building closures, reduced occupancy or the impact of social distancing rules on the ability to complete certain works is requested to be carried forward to support the expected upturn in maintenance requirements when officers return to work in greater numbers following the relaxation of social distancing guidance.
- (b) £0.039m Heritage and Culture Fund and Outdoor Events – Committed and planned spend on heritage and cultural activities and events has been delayed or deferred as a result of the CV19 pandemic and it is requested that this is carried forward into 2021/22.
- (c) £0.050m underspend within Community Safety is asked to be set aside to support the delivery of future Community Safety schemes and initiatives in 2021/22

32. Resources are requesting approval to carry forward the following:

- (a) £0.030m in the Strategy & Communications team to cover the cost of the community survey. The community survey takes place every three years using a statistically reliable sample down to ward level. The survey is budgeted for annually, hence funding is required to be carried forward from the years the survey does not take place to facilitate the procurement in future years.
- (b) £0.030m Strategy & Communications team – Members agreed to roll forward funding to supplement the Council's marketing budget into 2019/20, due to CV19 priorities this funding is now required to be carried into 2020/21. The marketing budget has many demands and given the challenges facing the council as it starts to recover from the impacts of CV19, this will allow increased marketing of the Council's service or up to 1 additional edition of the Darlington magazine to be produced which is one of the Council's main methods of communication with residents and business.
- (c) £0.010m Democratic Services - Modern Government Licence and Members Casework System. Members approved the roll forward of this funding into 2020/21 however this development has slipped, hence the request to carry forward into 2021/22.

Council Wide and Corporately Managed Resources

33. The Council Wide and Corporately Managed Resources projections at this stage are projecting a £0.028m saving. Financing Costs are projected to be £0.107m underspent, and whilst the impact of CV19 has reduced the projected dividend receivable on the Council's property investment funds by £0.141m, this has been

more than offset by lower than predicted interest rates that has reduced the cost of borrowing by £0.248m. There is also anticipated to be a reduction in the profits from our JV companies this year as the programme is pushed back, at this point we have estimated the reduction in dividends and profit to be £0.108m.

Housing Revenue Account

34. HRA projections are shown in **Appendix 3**. As the furnished tenancies schemes comes to an end, schemes have closed earlier than anticipated leading to a movement in the income of £0.052m. Due to CV19 there has been a reduction in the number of debtors that we have been pursued, this also has a resulted in a reduction in the income from recoveries of court fees that would usually be undertaken.
35. There is an £0.009m movement in staffing in the housing programmes and performance team due to the Orchard Consultant contract extention to 31st December. The additional costs of £0.047m in communal flats is due to the increased energy costs
36. Due to the reduced capital progamme we do not need any additional borrowing in this financial year giving a increased saving of £0.032m. The capital programme has been re-evalued since the beginnning of CV19 and as the restrictions were lifted more work has been carried out than originally anticipated hence the increase in revenue contribution to capital from Q2.

Collection Fund

37. The Collection Fund account reflects the statutory requirements for the Council to maintain a separate Fund in relation to the operation of Council Tax and Business Rates Retention Scheme (BRRS). The Fund records all of the transactions for billing in respect of Non Domestic Rates (NDR) and Council Tax, exemptions and discounts granted, provision for bad debts and appeals and payments made to the Council's General Fund, the Police and Fire & Rescue precept authorities and Central Government.
38. Due to the ongoing CV19 crisis it is anticipated the council tax collection fund will show a projected deficit of £0.593m, primarily due to the increase in local council tax support claimants along with additional discounts and exemptions granted. This deficit will need to be funded from GF reserves and this has been included in the projections and from a government grant which will fund 75% of the in-year deficit and will be received in 2021/22 as a Section 31 Grant.
39. Due to the ongoing CV19 crisis a reduction in the business rates collection from non-retail premises has been realised as well as a reduction in the number of rateable properties and this is reflected in the projections for NNDR at a cost of £1.002m. There are other elements that will increase the deficit due to the granting of reliefs, exemptions and the small business rates relief all of which are funded by section 31 grant received from the Government. This deficit will also need to be funded from GF reserves and this has been included in the projections and from a government grant which will fund 75% of the in-year deficit and will be received in the form of a Section 31 Grant in 2021/22.

Conclusion

40. The Council's projected revenue reserves at the end of 2020-21 are £22.306m, £2.943m higher than the initial 2020-24 MTFP position and include a brought forward amount of £0.274m from 2019-20 and the rebasing exercise of £0.897m.
41. Of the £22.306m projected reserves, we have a risk reserve balance of £4.350m and a commitment to use £11.330m to support years 2 – 4 of the current MTFP, which leaves a funding surplus of £6.626m. This of course is assuming no further pressures are identified and there is no impact of CV19 in future years. In reality there will be ongoing pressures and a full review on the MTFP will be required during 2021/22.

Outcome of Consultation

42. No external consultation has been carried out in preparing this report.

This page is intentionally left blank

REVENUE BUDGET MANAGEMENT 2020/21**Projected General Fund Reserve at 31st March 2021**

	2020-24 MTFP (Feb 2020) £000
Medium Term Financial Plan (MTFP) :-	
MTFP Planned Opening Balance 01/04/2020	18,092
Approved net contribution from balances	1,271
Planned Closing Balance 31/03/2021	19,363
Increase in opening balance from 2019-20 results	274
Projected corporate underspends / (overspends) :-	
Adult Social Care re-based savings	525
Economic Growth re-based savings	372
Council Wide	28
Troubled Families grant not required	503
Pay Award	(388)
Financing Costs	248
Financing costs - Covid 19	(141)
Joint Venture - Investment Return - Covid 19	(108)
Projected Collection Fund deficit - Covid 19	(1,595)
Government Grant - Covid -19	8,682
Government Grant - SFC	2,681
Government Grant - Collection fund Contribution	1,196
Transfer to earmarked reserve - Covid	(1,654)
Projected General Fund Reserve (excluding Departmental) at 31st March 2021	29,986
Planned Balance at 31st March 2021 Improvement	<u><u>19,363</u></u> <u><u>10,623</u></u>

Departmental projected year-end balances

	Improvement / (decline) compared with 2019-23 MTFP £000
Children & Adults Services	(1,257)
Economic Growth & Neighbourhood Services Resources	(6,068)
	(355)
TOTAL	<u><u>(7,680)</u></u>

Summary Comparison with :-

	2019-23 MTFP £000
Corporate Resources - increase in opening balance from 19/20 results	274
Corporate Resources - additional in-year Improvement/(Decline)	11,047
Projected Collection Fund deficit	(1,595)
Quarter 1 budget claw back	897
Departmental - Improvement / (Decline)	(7,680)
Improvement / (Decline) compared with MTFP	<u><u>2,943</u></u>
Projected General Fund Reserve at 31st March 2021	<u><u>22,306</u></u>

GENERAL FUND REVENUE BUDGET MANAGEMENT 2020/21

	Budget			Expenditure	
	Original	Approved	Amended	Projected	Variance
	2020/21	Adjustments	Approved Budget		
	£000	£000	£000	£000	£000
Departmental Resources					
Children & Adults Services	58,423	2,093	60,516	61,773	1,257
Economic Growth & Neighbourhood Services	20,867	729	21,596	27,664	6,068
Resources	10,229	364	10,593	10,948	355
Total Departmental Resources	89,519	3,186	92,705	100,385	7,680
Corporate Resources					
Council Wide	405	0	405	377	(28)
Financing Costs	895	0	895	788	(107)
Joint Venture - Investment Return	(1,028)	0	(1,028)	(920)	108
Contingencies Budget					
Apprentice Levy	199	0	199	199	0
Risk Contingencies	323	0	323	323	0
Mid-Year Savings					
Adult Social Care	0	525	525	0	(525)
Economic Growth - Concessionary Fares	0	372	372	0	(372)
Total Corporate Resources	794	897	1,691	767	(924)
Net Expenditure	90,313	4,083	94,396	101,152	6,756
Contributions To / (From) Reserves					
Planned Contribution to General Fund Reserves (MTFP)	271	0	271	271	0
Contribution to Pay award from reserves	0	(388)	(388)	0	388
Departmental Brought Forwards from 2019/20	0	(3,695)	(3,695)	(3,695)	0
Covid Earmarked reserve	0	0	0	1,654	1,654
Troubled Families Grant - not required	0	0	0	(503)	(503)
Government Grant - Covid -19	0	0	0	(8,682)	(8,682)
Government Grant - SFC	0	0	0	(2,681)	(2,681)
Projected Collection fund deficit				1,595	1,595
Government 75% contribution to collection fund deficit				(1,196)	(1,196)
General Fund Total	90,584	0	90,584	87,915	(2,669)

Note: Appendix 1 shows an increase in reserves of £0.274m brought forward from 2019/20.

REVENUE BUDGET MANAGEMENT UPDATE 2020/21

	Budget			Expenditure			(Under)/ Over Spend £000
	Original Budget £000	Approved Adjustments £000	Amended Approved Budget £000	Expenditure to November £000	Projected Spend £000	Total Projection £000	
<u>Council Wide</u>							
Airport	27	0	27	0	27	27	0
Procurement Savings	(22)	0	(22)	(50)	0	(50)	(28)
Council Tax	400	0	400	400	0	400	0
	405	0	405	350	27	377	(28)
In Year Over/(Under) Spend	405	0	405	350	27	377	(28)

REVENUE BUDGET MANAGEMENT UPDATE 2020/21

	<i>Budget</i>			<i>Expenditure</i>			(Under)/ Over Spend £000
	Original Budget £000	Approved Adjustments £000	Amended Approved Budget £000	Expenditure to November £000	Projected Spend £000	Total Projection £000	
	<u>Children & Adults Services</u>						
<u>Director of Adults & Children</u>	160	0	160	46	138	184	24
<u>Children & Adult Services</u>							
Transformation & Performance	557	51	608	469	63	532	(76)
Business Support	1,327	10	1,337	1,001	325	1,326	(11)
	1,884	61	1,945	1,470	388	1,858	(87)
<u>Children's Services</u>							
COVID 19 costs	0	0	0	234	385	619	619
Children's Services Management & Other Services	537	(38)	499	398	123	521	22
Assessment Care Planning & LAC	3,487	201	3,688	2,997	1,197	4,194	506
First Response & Early Help	2,475	(169)	2,306	297	1,736	2,033	(273)
Youth Offending/ASB	249	18	267	111	175	286	19
Adoption & Placements	13,373	11	13,384	9,710	3,374	13,084	(300)
Disabled Children	1,415	6	1,421	805	520	1,325	(96)
Quality Assurance & Practice Improvement	419	253	672	279	411	690	18
	21,955	282	22,237	14,831	7,921	22,752	515
<u>Development & Commissioning</u>							
COVID 19 costs	0	0	0	42	0	42	42
Commissioning	2,161	206	2,367	1,224	843	2,067	(300)
Voluntary Sector	281	0	281	147	77	224	(57)
Workforce Development	205	(38)	167	(210)	353	143	(24)
	2,647	168	2,815	1,203	1,273	2,476	(339)
<u>Education</u>							
COVID 19 costs	0	0	0	184	(47)	137	137
Education	1,057	(595)	462	(5,937)	6,399	462	0
Schools	0	0	0	868	(868)	0	0
Transport Unit	1,684	530	2,214	1,571	681	2,252	38
	2,741	(65)	2,676	(3,314)	6,165	2,851	175
<u>Public Health</u>							
COVID 19 costs	0	0	0	(548)	811	263	263
Public Health	9	0	9	137	(128)	9	0
Healthy New Towns	0	0	0	0	0	0	0
	9	0	9	(411)	683	272	263
<u>Adult Social Care & Health</u>							
COVID 19 costs	0	0	0	901	506	1,407	1,407
External Purchase of Care	23,273	1,609	24,882	10,407	13,605	24,012	(870)
Intake & Enablement	590	11	601	1,495	(867)	628	27
Older People Long Term Condition	1,385	9	1,394	1,168	184	1,352	(42)
Physical Disability Long Term Condition	5	0	5	26	(25)	1	(4)
Learning Disability Long Term Condition	1,687	9	1,696	1,059	560	1,619	(77)
Mental Health Long Term Condition	1,122	9	1,131	676	392	1,068	(63)
Disabled Children	0	0	0	0	0	0	0
Service Development & Integration	965	0	965	308	645	953	(12)
Total Adult Social Care & Health	29,027	1,647	30,674	16,040	15,000	31,040	366
In Year Over/(Under) Spend	58,423	2,093	60,516	29,865	31,568	61,433	917

REVENUE BUDGET MANAGEMENT UPDATE 2020/21

	<i>Budget</i>			<i>Expenditure</i>			(Under)/ Over Spend £000
	Original Budget £000	Approved Adjustments £000	Amended Approved Budget £000	Expenditure to November £000	Projected Spend £000	Total Projection £000	
<u>Economic Growth & Neighbourhood Services</u>							
Director of Economic Growth & Neighbourhood Services	167	1	168	113	55	168	0
<u>Planning, Economic Initiatives & Asset Management</u>							
COVID 19 costs	0	0	0	0	156	156	156
AD - Economic Growth	127	59	186	82	44	126	(60)
Building Control	138	2	140	80	60	140	0
Consolidated Budgets	146	(57)	89	0	89	89	0
Development Management	(73)	5	(68)	105	(182)	(77)	(9)
Economy	196	114	310	(162)	420	258	(52)
Environmental Health	292	3	295	105	162	267	(28)
Place Strategy	582	68	650	(70)	525	455	(195)
Property Management & Estates	(603)	(17)	(620)	(603)	231	(372)	248
	805	177	982	(463)	1,505	1,042	60
<u>Capital Projects, Transport & Highways Planning</u>							
COVID 19 costs	0	0	0	0	293	293	293
AD Transport & Capital Projects	124	2	126	83	41	124	(2)
Building Design Services	19	5	24	103	11	114	90
Capital Projects	299	36	335	196	170	366	31
Car Parking R&M	566	0	566	418	122	540	(26)
Concessionary Fares	3,794	(355)	3,439	2,177	1,234	3,411	(28)
Flood & Water Act	86	25	111	(64)	175	111	0
Highways	2,413	370	2,783	1,132	1,311	2,443	(340)
Highways - DLO	(498)	(55)	(553)	1,974	(2,382)	(408)	145
Investment & Funding	(9)	521	512	60	32	92	(420)
Regeneration Projects	3	(3)	0	0	0	0	0
Sustainable Transport	263	(222)	41	(210)	236	26	(15)
	7,060	324	7,384	5,869	1,243	7,112	(272)
<u>Community Services</u>							
COVID 19 costs	0	0	0	0	3,290	3,290	3,290
AD Community Services	124	2	126	(991)	1,117	126	0
Allotments	11	0	11	4	9	13	2
Building Cleaning - DLO	125	(15)	110	(125)	231	106	(4)
Cemeteries & Crematorium	(870)	5	(865)	(683)	(182)	(865)	0
Dolphin Centre	548	50	598	1,255	(657)	598	0
Eastbourne Complex	(16)	1	(15)	41	(56)	(15)	0
Emergency Planning	97	0	97	124	(42)	82	(15)
Head of Steam	249	1	250	252	(2)	250	0
Hippodrome	2	4	6	630	(624)	6	0
Indoor Bowling Centre	14	(2)	12	0	8	8	(4)
Libraries	790	5	795	443	352	795	0
Move More	29	1	30	(110)	140	30	0
Outdoor Events	392	13	405	234	139	373	(32)
School Meals - DLO	59	1	60	138	(78)	60	0
Strategic Arts	110	3	113	53	53	106	(7)
Street Scene	4,986	38	5,024	3,398	1,626	5,024	0
Transport Unit - Fleet Management	(16)	2	(14)	(1,075)	1,061	(14)	0
Waste Management	2,936	0	2,936	1,347	1,539	2,886	(50)
Winter Maintenance	428	(7)	421	388	89	477	56
	9,998	102	10,100	5,323	8,013	13,336	3,236

REVENUE BUDGET MANAGEMENT UPDATE 2020/21

	<i>Budget</i>			<i>Expenditure</i>			(Under)/ Over Spend £000
	Original Budget £000	Approved Adjustments £000	Amended Approved Budget £000	Expenditure to November £000	Projected Spend £000	Total Projection £000	
<u>Economic Growth & Neighbourhood Services</u>							
<u>Community Safety</u>							
COVID 19 costs	0	0	0	0	1,322	1,322	1,322
CCTV	188	3	191	88	108	196	5
Community Safety	573	9	582	291	245	536	(46)
General Licensing	0	1	1	(37)	38	1	0
Parking	(2,081)	96	(1,985)	(9)	(1,976)	(1,985)	0
Parking Enforcement	69	(68)	1	63	(62)	1	0
Private Sector Housing	72	1	73	(55)	120	65	(8)
Stray Dogs	43	0	43	30	15	45	2
Taxi Licensing	0	1	1	(44)	45	1	0
Trading Standards	224	1	225	129	93	222	(3)
	(912)	44	(868)	456	(52)	404	1,272
<u>Building Services</u>							
COVID 19 costs	0	0	0	0	631	631	631
Construction - DLO	(467)	(101)	(568)	(3,792)	3,224	(568)	0
Maintenance - DLO	(458)	52	(406)	2,260	(2,666)	(406)	0
Other - DLO	0	50	50	1,301	(1,264)	37	(13)
Corporate Landlord	3,158	82	3,240	1,294	1,746	3,040	(200)
	2,233	83	2,316	1,063	1,671	2,734	418
<u>General Support Services</u>							
Works Property & Other	109	0	109	82	27	109	0
<u>Joint Levies & Boards</u>							
Environment Agency Levy	112	0	112	108	0	108	(4)
<u>Housing</u>							
COVID 19 costs	0	0	0		428	428	428
Local Taxation	459	(2)	457	567	(137)	430	(27)
Rent Rebates / Rent Allowances / Council Tax	(132)	0	(132)	9,371	(9,547)	(176)	(44)
Housing Benefits Administration	221	0	221	294	(86)	208	(13)
Customer Services	271	0	271	349	(24)	325	54
Homelessness	297	0	297	(131)	428	297	0
Service, Strategy & Regulation and General Services	179	0	179	25,229	(25,051)	178	(1)
	1,295	(2)	1,293	35,679	(33,989)	1,690	397
In Year Over/(Under) Spend	20,867	729	21,596	48,230	(21,527)	26,703	5,107

REVENUE BUDGET MANAGEMENT UPDATE 2020/21

	<i>Budget</i>			<i>Expenditure</i>			<i>(Under)/ Over Spend £000</i>
	<i>Original Budget £000</i>	<i>Approved Adjustments £000</i>	<i>Amended Approved Budget £000</i>	<i>Expenditure to November £000</i>	<i>Projected Spend £000</i>	<i>Total Projection £000</i>	
<u>Resources</u>							
Managing Director	164	1	165	185	(12)	173	8
<u>Darlington Partnership</u>							
COVID 19 costs	0	0	0	117	(115)	2	2
Darlington Partnership	37	0	37	21	16	37	0
	37	0	37	138	(99)	39	2
<u>AD Resources</u>							
COVID 19 costs	0	0	0	4	38	42	42
Finance & Governance	1,406	109	1,515	955	437	1,392	(123)
Financial Assessments & Protection	261	(15)	246	179	55	234	(12)
Communications & Engagement	794	191	985	537	338	875	(110)
Systems	753	21	774	689	108	797	23
Xentrall (D&S Partnership)	1,693	0	1,693	1,178	475	1,653	(40)
Human Resources	582	6	588	548	85	633	45
Health & Safety	135	10	145	134	6	140	(5)
	5,624	322	5,946	4,224	1,542	5,766	(180)
<u>AD Law & Governance</u>							
COVID 19 costs	0	0	0	0	227	227	227
Complaints & FOI	186	1	187	158	45	203	16
Democratic Services	1,199	13	1,212	722	357	1,079	(133)
Registrars	(29)	17	(12)	(90)	77	(13)	(1)
Administration	698	3	701	428	124	552	(149)
Legal & Procurement	1,398	7	1,405	1,198	317	1,515	110
Coroners	215	0	215	215	0	215	0
	3,667	41	3,708	2,631	1,147	3,778	70
<u>AD ICT</u>							
ICT	737	0	737	97	640	737	0
COVID 19 costs	0	0	0	57	145	202	202
	737	0	737	154	785	939	202
In Year Over/(Under) Spend	10,229	364	10,593	7,332	3,363	10,695	102

BUDGET MANAGEMENT 2020/21

SCHOOLS PROJECTED BALANCES 2020/21					
School Name	Opening Balance at 1st April 2020	Formula Budget Allocation*	Total Available	Projected Closing Balance at 31st March 2021	Projected Closing Balance as proportion of Formula Budget Allocation
	£000	£000	£000	£000	%
<u>Primary</u>					
Federation of Darlington Nursery Schools	47	772	819	47	6%
Red Hall Primary	252	956	1,208	228	24%
Whinfield Primary	245	2,098	2,343	236	11%
Harrowgate Hill Primary	187	2,609	2,796	153	6%
Primary Total	731	6,435	7,166	664	

*Federation of Darlington Nursery Schools figure is indicative. Actual allocation is updated each term with attendance

HOUSING REVENUE ACCOUNT 2020/21

	Budget			Total Projection £000	(Under)/ Over Spend £000
	Original Budget £000	Approved Adjustments £000	Amended Approved Budget £000		
<u>Housing Revenue Account</u>					
<u>Income</u>					
Rents Of Dwellings (Gross)	(20,555)	0	(20,555)	(20,198)	357
Sundry Rents (Including Garages & Shops)	(429)	0	(429)	(417)	12
Charges For Services & Facilities	(3,049)	0	(3,049)	(2,997)	52
Contribution towards expenditure	(265)	0	(265)	(244)	21
Interest Receivable	(6)	0	(6)	(6)	0
Total Income	(24,304)	0	(24,304)	(23,862)	442
<u>Expenditure</u>					
Management	5,814	0	5,814	5,818	4
Maintenance	4,075	0	4,075	4,180	105
Capital Financing Costs	3,211	0	3,211	3,025	(186)
Revenue Contribution to Capital Outlay	14,273	0	14,273	7,287	(6,986)
Rent Rebate Subsidy Limitation	0	0	0	0	0
Increase in Bad Debt Provision	350	0	350	350	0
In year contribution to/(from) balances	(3,419)	0	(3,419)	3,202	6,621
Total Expenditure	24,304	0	24,304	23,862	(442)
(Surplus)/Deficit	0	0	0	0	0

HRA Balances	£000
Opening balance 01/04/2020	19,828
Contribution to/(from) balances	3,202
Closing balance	23,030

<u>Projected Covid-19 costs for 20/21</u>		App 4
	Total Projection £000's	
Children's Services	619	
Development & Commissioning	42	
Education	137	
Public Health	263	
Adult Social Care & Health	1,407	
Planning, Economic Initiatives & Asset Management	156	
Capital Projects, Transport & Highways Planning	293	
Community Services	3,290	
Community Safety	1,322	
Building Services	631	
Housing	428	
Darlington Partnerships	2	
Resources	42	
Law & Governance	227	
ICT	202	
Financing costs	141	
Joint Venture - Investment Return	108	
Collection fund deficit	1,595	
Total Projected Covid-19 costs	10,905	
Less Government Grant received - Covid 19	(8,682)	
Less Government Sales Fees and Charges grant claim estimate	(2,681)	
Less Government Grant - 75% contribution to Collection Fund Deficit	(1,196)	
Projected surplus to be transferred to the COVID reserve	(1,654)	

ECONOMY AND RESOURCES SCRUTINY COMMITTEE 4 February 2021

ECONOMY AND RESOURCES SCRUTINY COMMITTEE – WORK PROGRAMME

SUMMARY REPORT

Purpose of the Report

1. To consider the work programme items scheduled to be considered by this Scrutiny Committee during the next Municipal Year and to consider any additional areas which Members would like to suggest should be included.

Summary

2. Members are requested to consider the attached draft work programme (**Appendix 1**) for the next Municipal Year which has been prepared based on Officers recommendations and recommendations previously agreed by this Scrutiny Committee.
3. Once the work programme has been approved by this Scrutiny Committee, any additional areas of work which Members wish to add to the agreed work programme will require the completion of a quad of aims in accordance with the previously approved procedure.

Recommendation

4. Members are requested to consider and approve the attached draft work programme as the agreed work programme and consider any additional items which they might wish to include.

**Paul Wildsmith
Managing Director**

Background Papers

There were no background papers used in the preparation of this report.

Shirley Wright: Extension 5998

S17 Crime and Disorder	This report has no implications for Crime and Disorder
Health and Well Being	This report has no direct implications to the Health and Well Being of residents of Darlington.
Carbon Impact and Climate Change	There are no issues which this report needs to address.
Diversity	There are no issues relating to diversity which this report needs to address
Wards Affected	The impact of the report on any individual Ward is considered to be minimal.
Groups Affected	The impact of the report on any individual Group is considered to be minimal.
Budget and Policy Framework	This report does not represent a change to the budget and policy framework.
Key Decision	This is not a key decision.
Urgent Decision	This is not an urgent decision
One Darlington: Perfectly Placed	The report contributes to the Sustainable Community Strategy in a number of ways through the involvement of Members in contributing to the delivery of the five themes.
Efficiency	The Work Programmes are integral to scrutinising and monitoring services efficiently (and effectively), however this report does not identify specific efficiency savings.
Impact on Looked After Children and Care Leavers	This report has no impact on Looked After Children or Care Leavers

MAIN REPORT

Information and Analysis

5. The format of the proposed work programme has been reviewed to enable Members of this Scrutiny Committee to provide a rigorous and informed challenge to the areas for discussion.
6. Each topic links to the outcomes and the conditions in the Sustainable Community Strategy – One Darlington Perfectly Placed :-

SCS Outcomes :	Three Conditions :
Children with the Best Start in Life	Build Strong Communities
More Businesses more jobs	Grow the Economy
A safe and caring community	Spend Every Pound Wisely
More people caring for our environment	
More people active and involved	
Enough support for People when needed	
More people healthy and independent	
A place designed to thrive	

7. In addition, each topic links to performance indicators from the Performance Management Framework (PMF) to provide robust and accurate data for Members to use when considering topics and the work they wish to undertake.

Forward Plan and Additional Items

8. Once the Work Programme has been agreed by this Scrutiny Committee, any Member seeking to add a new item to the work programme will need to complete a quad of aims. A revised process for adding an item to a previously approved work programme, has been agreed by the Monitoring and Co-ordination Group.
9. Details of the items included on the Forward Plan has been attached at **Appendix 2** for information.

This page is intentionally left blank

ECONOMY AND RESOURCES SCRUTINY COMMITTEE WORK PROGRAMME

Topic	Timescale	Lead Officer	SCS Outcome	Darlington Conditions	Scrutiny's Role
Performance Management Framework	Six monthly reports to be submitted to meetings of this Scrutiny Committee 1 April, 2021	Relevant Assistant Directors	A place designed to thrive	Spend Every Pound Wisely	To provide Members with an update regarding the Performance Management Framework.
Medium-Term Financial Plan - Monitoring	Quarterly monitoring reports to be submitted to meetings of this Scrutiny Committee Quarter 2 – 5 November 2002 Quarter 3 – Item elsewhere on this agenda	Elizabeth Davison	A place designed to thrive	Spend Every Pound Wisely	To contribute and challenge the Medium Term Financial Plan and assist with the implementation and development of the required savings
Capital Programme and project Position Statement	Quarterly monitoring reports to be submitted to meetings of this Scrutiny Committee Quarter 2 – 5 November 2020 Quarter 3 – Item elsewhere on this agenda	Brian Robson	A place designed to thrive	Spend Every Pound Wisely	To look at the position

Topic	Timescale	Lead Officer	SCS Outcome	Darlington Conditions	Scrutiny's Role
Towns Fund	All Member briefing held Updates given 5 November 2020 6 January 2021	Mark Ladyman	A place designed to thrive	Grow the economy	To update Scrutiny on the investment plan
Business Grant Scheme	Item elsewhere on this agenda	Mark Ladyman	A place designed to thrive	Grow the economy	To update Members on the scheme
Climate Change	To be programmed	Cabinet Member	A safe and caring community More people caring for our environment	More People Caring for our Environment	To update on the work of the Review Group
Economic Strategy	To be programmed	David Hand	More businesses, more jobs	Grow the economy	To scrutinise progress of the Strategy Action Plan against outcomes and understand relationship with Tees Valley SEP and Local Plan.
Housing Strategy	To be programmed	David Hand	A safe and caring community A place designed to thrive	Build strong communities Spend every pound wisely Grow the economy	To scrutinise progress of the Strategy Action Plan against outcomes.
Council Tax Support Scheme	To be programmed	Anthony Sandys	One Darlington Perfectly Placed	Spend Every Pound Wisely	To look at the proposed Scheme

Topic	Timescale	Lead Officer	SCS Outcome	Darlington Conditions	Scrutiny's Role
Broadband Infrastructure in Darlington 2012-20	To be programmed	Jochen Werres	A place designed to thrive	Grow the economy	To scrutinise progress of the Broadband Delivery (BDUK) and Local Full Fibre Network (LFFN) programmes

FHR 001	DBC number of FTE working days lost due to sickness (excluding schools)
FHR 003	Number of reportable employee accidents / ill health
FHR 008	Number of complaints upheld by the Local Government Ombudsman/Housing Ombudsman
FHR 009	Number of complaints upheld by the Information Commissioner's Office
FHR 019	Staff turnover - Voluntary Leavers
HBS 002	Amount in £'s of Council Tax arrears collected
HBS 003	Amount in £'s of Housing Benefit overpayments recovered
HBS 009	% of Council Tax collected in year
HBS 010	% of Business Rates collected in-year
LGP 008	Contracted spend as a % of total non-salary spend
ECI 108	S.106 - Number entered into within current financial year
ECI 114	Total amount of S106 funding secured since 2010
ECI 115	S106 - Amount received [affordable housing/infrastructure/green space etc] since 2010
ECI 116	S106 - Total Amount outstanding [affordable housing/infrastructure/green space etc.] since 2010

ECI 117	S106 - Amount spent since 2010
ECI 130	% of Section 106 agreements signed within target time.

ARCHIVED ITEMS

Topic	Timescale	Lead Officer	SCS Outcome	Darlington Conditions	Link to PMF (Metrics)	Scrutiny's Role
Sickness Absence Year- end out-turn	Report circulated to Members (July 2020)	Helen Whiting	One Darlington Perfectly Placed	Spend Every Pound Wisely	FHR 001	To consider the year- end figures
Health and Safety Year end out-turn	Report circulated to Members (July 2020)	Joanne Skelton	One Darlington Perfectly Placed	Spend Every Pound Wisely	FHR 003	To consider the year- end figures
Complaints, Compliments and Comments - Annual Report 2019/20	Report considered 10 September 2020	Lee Downey	A place designed to thrive			To consider the 2019/20 Complaints, Compliments and Comments Annual Report and forward any view to Cabinet
Complaints Made to Local Government Ombudsman	Report considered 10 September 2020 Update report circulated to Members (November 2020)	Lee Downey	A place designed to thrive			To consider the outcome of cases which have been determined by the Local Government and Social Care Ombudsman (LGSCO) and the Housing Ombudsman (HO) and forward any view to Cabinet

Allocation of Section 106 Monies	All Member briefing held arranged Updates given to Planning Applications Committee	Dave Coates	A place designed to thrive	Spend every pound wisely	To look at the information currently available in relation to Section 106 Agreements
Investment Fund	Report considered 10 September 2020	Elizabeth Davison	A place designed to thrive	Grow the Economy	To consider progress against the agreed investments being funded through the Investment Fund.
Business Week 2020	Report considered 5 November 2020	Mark Ladyman	A place designed to thrive	Grow the economy	To update Scrutiny
Towns Fund	All Member briefing held 5 November 2020	Mark Ladyman	A place designed to thrive	Grow the economy	To update Scrutiny on the investment plan
Write off of Irrecoverable Debt	Report considered 5 November 2020	Anthony Sandys	One Darlington Perfectly Placed	Spend Every Pound Wisely	To look at the process
Medium-Term Financial Plan	December - January Report considered 6 January – Responses considered and forwarded to Cabinet 21 January –	Elizabeth Davison	One Darlington Perfectly Placed	Spend Every Pound Wisely	To provide a response to Cabinet on the proposals in relation to the Medium-Term Financial Plan

<p>Greater Faverdale (Burtree Garden Village) - Design Code</p>	<p>Reports considered 10 September 2020 and 6 January 2021</p>	<p>Mark Ladyman</p>	<p>A place designed to thrive</p>	<p>Build strong communities Spend every pound wisely Grow the economy</p>	<p>To consider the Greater Faverdale (Burtree Garden Village) – Design Code for the Masterplan Area of Greater Faverdale and forward any view to Cabinet</p>
<p>Central Park – Hybrid Innovations Centre and Landscaping Works</p>	<p>Report considered 6 January 2021</p>	<p>Mark Ladyman</p>	<p>A place designed to thrive</p>	<p>Build strong communities Spend every pound wisely Grow the economy</p>	
<p>Towns Fund</p>	<p>All Member briefing held Updates given 5 November 2020 6 January 2021</p>	<p>Mark Ladyman</p>	<p>A place designed to thrive</p>	<p>Grow the economy</p>	<p>To update Scrutiny on the investment plan</p>

This page is intentionally left blank

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**



**FORWARD PLAN
FOR THE PERIOD: 6 JANUARY 2021 - 31 MAY 2021**

What is a Forward Plan?

Title	Decision Maker and Date
Central Park - Hybrid Business Innovation Centre and Landscaping Works	Cabinet 12 Jan 2021
Climate Change - Update	Cabinet 12 Jan 2021
Deed of Dedication - Springfield Park, Darlington	Cabinet 12 Jan 2021
Maintained Schools Capital Programme - Summer 2021	Cabinet 12 Jan 2021
Proposed Darlington Borough Council Compulsory Purchase Order - Darlington Station Improvements & Growth Zone	Cabinet 12 Jan 2021
Public Space Protection Orders for Dog Control in Darlington	Cabinet 12 Jan 2021
Revision to the Council's Senior Management Structure	Cabinet 12 Jan 2021
Skerningham - Traffic Modelling	Cabinet 12 Jan 2021
Tenancy Policy 2020-2025	Cabinet 12 Jan 2021
Schedule of Transactions	Cabinet 12 Jan 2021
Annual Audit Letter	Cabinet 9 Feb 2021
Calendar of Council and Committee Meetings 2021/22	Cabinet 9 Feb 2021
Darlington Capital Strategy including Capital Programme	Cabinet 9 Feb 2021
Housing Revenue Account	Council 18 Feb 2021 Cabinet 9 Feb 2021
Medium Term Financial Plan	Council 18 Feb 2021 Cabinet 9 Feb 2021
Project Position Statement and Capital Programme Monitoring - Quarter 3	Cabinet 9 Feb 2021
Regulatory Investigatory Powers Act (RIPA)	Cabinet 9 Feb 2021
Revenue Budget Monitoring - Quarter 3	Cabinet 9 Feb 2021
Schools Admissions 2021/22	Cabinet 9 Feb 2021
Treasury Management Strategy and Prudential Indicators	Council 18 Feb 2021 Cabinet 9 Feb 2021
Climate Change - Update	Cabinet 9 Mar 2021
Local Transport Plan	Cabinet 9 Mar 2021
Annual Procurement Plan 2021/22	Cabinet 13 Apr 2021
Special Educational Needs and Disabilities (SEND) Capital Projects	Cabinet 13 Apr 2021

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Greater Faverdale (Burtree Garden Village) - Design Code	Cabinet
---	---------